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Exam Code: MB-800

Exam Name: Microsoft Dynamics 365 Business Central Functional Consultant



## 01 - Set up Business Central

### QUESTION 1

DRAG DROP

You are creating companies for multiple customers in the cloud-based version of Dynamics 365 Business Central by using the assisted setup guide.

You need to create new companies.

Which templates should you use? To answer, drag the appropriate templates to the correct requirements. Each template may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Templates	Requirement	Template
Create New	Create a company that has setup data and sample data.	Template
Evaluation	Create a company that does not have setup data.	Template
Production	Create a blank company that has setup data but does not have sample data.	Template

Correct Answer:

Templates	Requirement	Template
	Create a company that has setup data and sample data.	Evaluation
	Create a company that does not have setup data.	Create New
	Create a blank company that has setup data but does not have sample data.	Production

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/about-new-company>

## QUESTION 2

### DRAG DROP

A company implements Dynamics 365 Business Central.

The database contains very few posted entries. You observe that Global Dimension 1 is configured incorrectly.

You need to run the Change Global Dimensions function in Sequential mode to replace Global Dimension 1.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

#### Actions

Sign out of Business Central, and then sign back in.

Select the new dimension.

Open **General Ledger Setup**.

Select the **Change Global Dimensions** action.

Select the **Start** action.

Select the **Prepare** action.

#### Answer Area

Correct Answer:

#### Actions

Open **General Ledger Setup**.

Select the **Prepare** action.

#### Answer Area

Select the **Change Global Dimensions** action.

Select the new dimension.

Select the **Start** action.

Sign out of Business Central, and then sign back in.

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-dimensions>

## QUESTION 3

A customer has premium licenses for Dynamics 365 Business Central.

You need to make all actions and fields for the Manufacturing and Service modules available to users.

What should you do?

- A. Assign users to the D365 BUS FULL ACCESS user group.
- B. Select the Premium option in the Experience field on the Company Information page.
- C. Assign SUPER permission sets to users.
- D. Assign users to the D365 BUS PREMIUM user group.
- E. Select the Custom option for the Company Badge field on the Company Information page.

**Correct Answer: B**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/ui-experiences>

**QUESTION 4**

DRAG DROP

You set up a new company for a customer.

The customer provides you with a Microsoft Excel file that contains master data.

You need to import the master data by using configuration packages.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

**Select and Place:**

**Actions**

Import a populated Excel template into the sales header and lines

Import a populated Excel template into the package data

Export a configuration package

Apply the data

Create a configuration package

Export an Excel template and populate the data

**Answer Area**

**Correct Answer:**



Actions	Answer Area
Import a populated Excel template into the sales header and lines	Export an Excel template and populate the data
	Create a configuration package
Export a configuration package	Import a populated Excel template into the package data
	Apply the data

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-how-to-prepare-a-configuration-package>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-how-to-configure-new-companies>

#### QUESTION 5

DRAG DROP

You are setting up approval workflows in Dynamics 365 Business Central.

You need to configure approval limits.

Which approver limit types should you use? To answer, drag the appropriate approver limit types to the correct requirements. Each approver limit type may be used once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

Approver limit types	Requirement	Approver limit type
Direct approver	Route approval requests to the approver defined in Approval User Setup, regardless of the amount.	Approver limit type
Specific approver	Route approval requests to the approver defined in the Workflow Response, regardless of the amount.	Approver limit type
First Qualified approver	Route approval requests to a user who can approve requests for the required amount.	Approver limit type
Approver Chain		

Correct Answer:

Approver limit types	Requirement	Approver limit type
	Route approval requests to the approver defined in Approval User Setup, regardless of the amount.	Direct approver
	Route approval requests to the approver defined in the Workflow Response, regardless of the amount.	Specific approver
Approver Chain	Route approval requests to a user who can approve requests for the required amount.	First Qualified approver

Section:

Explanation:

Reference:

<https://ebs.com.au/blog/how-approver-limit-type-works-for-purchase-order-workflows-in-microsoft-dynamics-365>

#### QUESTION 6

DRAG DROP

You manage several companies within one Dynamics 365 Business Central database. Most users work in only one of these companies, where they have a specific role.

You need to set up security according to company requirements.

Which setup should you use? To answer, drag the appropriate setups to the correct requirements. Each setup may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Setups	Requirement	Setup
Permission Sets and Permissions	Assign a role center to a user.	Setup
Profile (Role)	Define the active profiles for a company.	Setup
User Personalization	Allow users to work only within their own company.	Setup
Users and User Groups	Set record security to limit user rights to view data from a table.	Setup

Correct Answer:



Setups	Requirement	Setup
	Assign a role center to a user.	User Personalization
	Define the active profiles for a company.	Profile (Role)
	Allow users to work only within their own company.	Users and User Groups
	Set record security to limit user rights to view data from a table.	Permission Sets and Permissions

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-users-profiles-roles>

<https://stoneridgesoftware.com/navigating-security-permissions-and-user-groups-in-dynamics-365-business-central/>

#### QUESTION 7

DRAG DROP

You are implementing Dynamics 365 Business Central.

The purchasing manager wants to implement an approval system by using email notifications.

You need to set up the notification system.

Which setup should you use? To answer, drag the appropriate setup to the correct actions. Each setup may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

Setups	Action	Setup
Approval User Setup	Specify an approval administrator.	Setup
Notification Schedule	Specify how the user receives notifications about approval requests.	Setup
Notification Setup	Specify that the user receives notifications on a weekly basis.	Setup
Workflow Response Options		

**Correct Answer:**

Setups	Answer Area	Action	Setup
		Specify an approval administrator.	Approval User Setup
		Specify how the user receives notifications about approval requests.	Notification Setup
Workflow Response Options		Specify that the user receives notifications on a weekly basis.	Notification Schedule

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/across-how-to-set-up-approval-users>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/across-how-to-specify-when-and-how-to-receive-notifications>

**QUESTION 8**

You are implementing Dynamics 365 Business Central.

You are unable to view some expected functionality in the system.

You need to demonstrate the use of different options for assigning profiles to users.

In which three places can you assign profiles to users? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Assign a User Group to the user. Assign the Profile to the User Group.
- B. Assign a Profile on the User Personalization page.
- C. Assign the Profile on the User card.
- D. Accept the default Profile.
- E. Add the user to the Profile card.

**Correct Answer: A, B, D**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-users-profiles-roles>

**QUESTION 9**

You configure a cloud-based printer in Dynamics 365 Business Central.

Purchase orders printed by users must automatically print to the cloud-based printer.

You need to create a setup record for the user, report, and printer combination.

On which page should you create the setup record?

- A. Printer Selections
- B. Printer Management
- C. Report Layout Selection
- D. Report Selection - Purchase
- E. Document Sending Profiles



**Correct Answer: A**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/ui-specify-printer-selection-reports>

**QUESTION 10**

You are implementing Dynamics 365 Business Central Online.

Users must be added to Business Central for the first time.

You need to add the users.

Which action should you use?

- A. Get New Users from Office 365
- B. Create a new entry on the User Setup page
- C. Update Users from Office 365
- D. Import User Groups

**Correct Answer: A**

**Section:**

**Explanation:**

Reference:

<https://dankinsella.blog/add-user-in-business-central-cloud/>

**QUESTION 11**

A company uses Dynamics 365 Business Central.

The company wants to print financial statements by using a cloud-based printer.

You need to recommend the type of printer the customer should install.

Which type of printer should you recommend?

- A. Email
- B. System
- C. Client default
- D. Server default

**Correct Answer: A**

**Section:**

**QUESTION 12**

You create a test instance of Dynamics 365 Business Central and enter transactions for testing purposes. You create a production company instance in the same Business Central environment.

You need to copy the setup and master data from the test instance to the production instance without copying transaction data.

What are two possible ways to achieve the goal? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Use the Run Migration Now function from Cloud Migration Management
- B. Create and export a configuration package from the source company. Next, import into the destination company
- C. Use the Copy Data from Company function from the Configuration Worksheet page
- D. Use the Copy function from the Companies page

**Correct Answer: B, D**

**Section:****QUESTION 13**

You are implementing Dynamics 365 Business Central for a customer.

The customer wants to upload starting entries for all master data through a general journal on the last day of the current month.

You need to upload the data according to this requirement.

Which three functions should you select? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Vendors Opening balance
- B. G/L Accounts Opening balance
- C. Calculate Inventory
- D. Get Standard Journals
- E. Customers Opening balance

**Correct Answer: A, B, E**

**Section:****QUESTION 14**

You are setting up and testing a workflow with approval hierarchy in Dynamics 365 Business Central.

In Approval User Setup, you configure the following users:

User	Approval limit	Comments
User1	\$500	
User2	\$1,000	
User3	\$5,000	
User4		User4 is configured as a direct approver for User1.

You create and enable an approval workflow. You configure the workflow to use the approver limit type Approver Chain.

To test the workflow, User1 creates a purchase order for \$1,100 and runs the Send Approval Request function.

You need to identify the actions that occur when the workflow runs.

Which set of actions occurs?

- A. User4 will receive an approval request.  
Once approved, the purchase order is released.
- B. User3 receives an approval request.  
Once User3 approves the request, the purchase order is released.
- C. User2 will receive an approval request.  
Once User2 approves the request, User3 will receive an approval request.  
Once User2 and User3 approve the request, the purchase order is released.
- D. User1 will receive an approval request.  
Once User1 approves the request, User2 must approve the request.  
Once User2 approves the request, User3 must approve the request. Once User3 approves the request, the purchase order is released.
- E. User3 will receive an approval request.  
Once User3 approves the request, the request is routed to User4 for approval. Once User4 approves the request, the purchase order is released.

**Correct Answer: E**

**Section:****Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/across-how-to-set-up-approval-users> <https://dynamics.tensoft.com/approval-user-setup-in-microsoft-dynamics-365-business-central/>

#### QUESTION 15

A customer is using Dynamics 365 Business Central.

The customer is currently sending quotes and invoices using postal services. The customer wants to begin sending quotes and invoices by email directly from Business Central.

You need to configure outbound email.

What are two possible ways to achieve the goal? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Configure SMTP Mail Setup options.
- B. Run the Set up your Business Inbox in Outlook assisted setup tool.
- C. Run the Set up email logging assisted setup tool.
- D. Run the Email setup assisted setup tool.

**Correct Answer: A, D**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-how-setup-email>

#### QUESTION 16

A company uses Dynamics 365 Business Central to record payments for vendors. All payment records include similar data elements.

You are onboarding a new vendor. You must create a unique number series for payments from the vendor. No other vendors will use the new number series.

You need to configure the system.

What should you use?

- A. Vendors
- B. General Journals
- C. General Journal template
- D. Payment journals
- E. Workflow

**Correct Answer: B**

**Section:**

**Explanation:**

You create a numbering system in general journals.

Reference:

<https://docs.microsoft.com/en-us/dynamics365/business-central/ui-create-number-series>

#### QUESTION 17

DRAG DROP

A company is implementing Dynamics 365 Business Central.

You need to create a new company that is configured similarly to an existing company. The existing company has data that must be used as a template for the new company.

Which tools should you use? To answer, drag the appropriate tools to the correct requirements. Each tool may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.



Select and Place:

Answer Area		
Tools	Requirement	Tool
Assisted Setup	Create the first essential data components of a company, such as the company name.	
RapidStart Services	Run a series of setup tasks in a specific order and manually mark the tasks as completed once the tasks are finished.	
Configuration Questionnaire	Template the existing data and apply the template to the new company in a single process.	

Correct Answer:

Answer Area		
Tools	Requirement	Tool
	Create the first essential data components of a company, such as the company name.	Assisted Setup
	Run a series of setup tasks in a specific order and manually mark the tasks as completed once the tasks are finished.	Configuration Questionnaire
	Template the existing data and apply the template to the new company in a single process.	RapidStart Services

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-us/dynamics365/business-central/ui-get-ready-business>

<https://docs.microsoft.com/en-us/dynamics365/business-central/admin-gather-customer-setup-values>

<https://docs.microsoft.com/en-us/dynamics365/business-central/admin-set-up-a-company-with-rapidstart>

#### QUESTION 18

You are implementing Dynamics 365 Business Central. You create a role center page for all users.

Users must not be allowed to personalize the page.

You need to configure the system.

Which three actions should you perform? Each correct answer presents part of the solution.  
NOTE: Each correct selection is worth one point.

- A. On the Profiles (Role) page, select the profile and select the User as the default profile option.
- B. On the User card, set the status to Disabled.
- C. On the Profiles (Role) page, select the profile and select the Show in Role Explorer column.
- D. On the Profiles (Role) page, select Enable the profile. Disable all other profiles.
- E. On the Profiles (Role) page, select the profile and select the Disable Personalization option.

**Correct Answer:** A, C, E

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-us/dynamics365/business-central/admin-users-profiles-roles>

**QUESTION 19**

DRAG DROP

You need to configure security for Dynamics 365 Business Central objects.

Which permission or set of permissions is allowed for each type of object? To answer, drag the appropriate permissions to the correct object types. Each permission set may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

Answer Area

Permissions	Object type	Permission
	Table	
Read, Insert, Modify, and Delete	Page	
Execute	Table data	
	System	

**Correct Answer:**

## Answer Area

Permissions	Object type	Permission
	Table	Execute
Read, Insert, Modify, and Delete	Page	Execute
Execute	Table data	Read, Insert, Modify, and Delete
	System	Execute

### Section:

### Explanation:

Reference:

<https://docs.microsoft.com/en-us/dynamics365/business-central/dev-itpro/developer/properties/devenv-accessbypermission-property>

## 02 - Set up Business Central

This is a case study. Case studies are not timed separately. You can use as much exam time as you would like to complete each case. However, there may be additional case studies and sections on this exam. You must manage your time to ensure that you are able to complete all questions included on this exam in the time provided.

To answer the questions included in a case study, you will need to reference information that is provided in the case study. Case studies might contain exhibits and other resources that provide more information about the scenario that is described in the case study. Each question is independent of the other questions in this case study.

At the end of this case study, a review screen will appear. This screen allows you to review your answers and to make changes before you move to the next section of the exam. After you begin a new section, you cannot return to this section.

To start the case study

To display the first question in the case study, click the Next button. Use the buttons in the left pane to explore the content of the case study before you answer the questions. Clicking these buttons displays information such as business requirements, existing environment, and problem statements. When you are ready to answer a question, click the Question button to return to the question.

### Background

Wide World Importers is a family-owned importer of specialty cooking ingredients and prepackaged foods from the Mediterranean. When first established, the company's products were sold at farmers markets, All sales were on a cash-only basis.

Products are now sold locally to restaurant owners and chefs in a family-owned building with a warehouse. Products are no longer sold at farmers markets. Cash and carry sales generate most of the revenue for the company. The founder of Wide World Importers is turning over control of the company to the younger generation in the family. These family members want to use Dynamics 365 Business Central to support their efforts to grow and diversify the business. They recently started to build a new line of business selling and shipping products to specialty retailers outside their local area through a network of brokers and representatives.

The company uses QuickBooks, but the family is concerned that QuickBooks is not capable of supporting their new business model.

There are 30 full-time and part-time employees who work in sales, purchasing, shipping, customer service, accounts payable, accounts receivable, and finance. The family does not plan to hire additional personnel to support the new line of business.

### Current environment

#### Cash and carry sales

When a customer makes a purchase at the company's cash and carry desk, the sale is handwritten on a three-part form.

The cash and carry associate retrieves the items listed on the order from the warehouse.

Special prices and discounts are used to move products that will expire soon or that are overstocked.

Cash is accepted for payments.

The cash drawer is balanced at the end of every day. A deposit is created for the cash and given to the accountant.



One-line sales invoices are saved in QuickBooks for each cash and carry sale to a miscellaneous customer.

Customer details for cash and carry sales are not kept in QuickBooks.

Brokered sales orders

Brokered sales are called in to customer service by the brokers and sometimes directly by customers. The sales are entered into QuickBooks.

Because inventory is not tracked in QuickBooks, the generic item Brokered Item is used.

Two copies of the packing slip are printed from QuickBooks and sent to the warehouse.

Order picking

The warehouse manager provides a container and the two copies of the packing slip to a picker.

Items that are out of stock are marked on both copies of the packing slip.

The shipping amount is determined and written on the packing slips.

One copy of the completed packing slip is placed in a basket for customer service.

Completed orders are boxed up with a copy of the invoice and shipped to customers.

Order invoicing

Throughout the day, the customer service manager collects the packing slip copies and updates the invoices in QuickBooks.

The customer service manager adds a line for shipping with the amount provided by the packer.

The customer service manager prints a copy of the final invoice and sends it to the warehouse.

The accountant uses Microsoft Word to create weekly invoices for all shipments invoiced in QuickBooks during the week for some customers.

Deposits

The accountant receives the deposit bag from the cash and carry sales desk at the end of every day.

Receipts are recorded in QuickBooks against cash and carry and brokered sales based on the deposit slips.

Brokers commission

Brokers fees are paid as a percentage of sales.

A Sales by Product/Service Summary report is run in QuickBooks every month for Brokered Item to calculate what is owned.

Requirements

Customers

Users with permission must be able to quickly add new customers.

The original source of all customers in the accounting system must be identified to be from cash and carry or brokered sales.

The company needs to keep a record of special price promotions given to specific customers.

Customers must be identified with a unique general business posting group so that the correct freight G/L account is used in sales transactions.

Sales

The customer source must be used to identify the business line, and the customer source must be indicated on every sales transactions.

Customer service and cash and carry desk associates must be able to enter sales into Dynamics 365 Business Central by customer.

Excess paper must be eliminated, and paper management must be reduced.

If a customer is not already listed in the system, a cash and carry associate or customer service associate must be able to quickly add the new customer in the process of recording the first sale.

A point-of-sale system is not needed, but users must be able to record which items are purchased by customers, accept and record their payment, and print receipts indicating paid in full.

Items

The sales manager and warehouse manager must be able to set a specific timeframe for special promotion discounts on items.

For special promotions, discounts must be consistent for all items in a product line using a single discount calculation.

Special pricing may be given to a retail chain or buying group. This pricing must be automatically applied when an order is taken for any of these customers. The original price must be recorded with each sale.

Customers must always be charged the lowest amount for an item at the time of the sale. For example, an overstocked olive oil has a regular price of \$20 per unit. Customers in a buying group for restaurants can buy it for \$18 per unit.

There is an autumn promotion price for the item at \$19 per unit. However, on a specific day only, there is an overstock special at a 15 percent discount off the regular price.

Sales invoices

Warehouse workers must be able to indicate the following in the system for each order:

## QUESTION 1

DRAG DROP

You need to ensure that any transaction that uses a customer account always includes the customer source dimension.

Which five actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

#### Actions

Select the Search icon, enter **Chart of Accounts**, and then select the related link.

From the Dimension Code, select the Account Type Default Dimension list.

Create a dimension code to identify the customer source.

Set the Value Posting to **Code Mandatory**.

Add the Customer table.

Create dimension values for the customer source dimension code.

Select the Dimension Value Code that is used for the customer source.

Select the Search icon, enter **Customers**, and then select the related link.

#### Answer Area



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Correct Answer:

**Actions**

Create a dimension code to identify the customer source.

Add the Customer table.

Select the Search icon, enter **Customers**, and then select the related link.

**Answer Area**

Create dimension values for the customer source dimension code.

Select the Search icon, enter **Chart of Accounts**, and then select the related link.

From the Dimension Code, select the Account Type Default Dimension list.

Select the Dimension Value Code that is used for the customer source.

Set the Value Posting to **Code Mandatory**.



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**Section:**  
**Explanation:**  
Reference:  
<https://stoneridgesoftware.com/how-to-set-up-required-dimensions-in-dynamics-365-business-edition/>

**QUESTION 2**  
HOTSPOT  
You need to report profitability by business line.  
How should you configure the system? To answer, select the appropriate options in the answer area.  
NOTE: Each correct selection is worth one point.

**Hot Area:**



Answer Area	
Action	Control
Create a dimension	<div>▼</div> <div>Value</div> <div>Combination</div> <div>Default Priorities</div> <div>Account Type Default</div>
Assign the dimension	<div>▼</div> <div>Vendor</div> <div>Item Charge</div> <div>G/L account</div>
Select a value posting	<div>▼</div> <div>Blank</div> <div>No Code</div> <div>Same Code</div> <div>Code Mandatory</div>

Answer Area:

**Answer Area**

Action	Control
Create a dimension	<div>▼</div> <div>Value</div> <div>Combination</div> <div>Default Priorities</div> <div>Account Type Default</div>
Assign the dimension	<div>▼</div> <div>Vendor</div> <div>Item Charge</div> <div>G/L account</div>
Select a value posting	<div>▼</div> <div>Blank</div> <div>No Code</div> <div>Same Code</div> <div>Code Mandatory</div>

Section:

Explanation:

**QUESTION 3**

You need to configure the new customer creation process.

Which two areas must you configure? Each correct answer presents part of the solution

NOTE: Each correct selection is worth one point.

- A. Responsibility center
- B. Configuration worksheet
- C. Configuration template
- D. Configuration template

**Correct Answer: C, D**

Section:

Explanation:

Reference:

<https://usedynamics.com/business-central/sales/create-customer-templates/>

**QUESTION 4**

DRAG DROP

You need to design a process to resolve the broker issues for Accounts.

Which three actions should perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

NOTE: More than one order of answer choices is correct. You will receive credit for any of the correct orders you select.

Select and Place:

Actions	Answer Area
Create the Data template.	
Define the No. Series on the configuration template.	
Create a No. Series.	
Configure the Vendor Table on the configuration package.	
Create a configuration package.	
Define the No. Series Relationships.	
Define No. Series Lines.	

Correct Answer:

Actions	Answer Area
	Create a No. Series.
	Create the Data template.
	Define the No. Series on the configuration template.
Configure the Vendor Table on the configuration package.	
Create a configuration package.	
Define the No. Series Relationships.	
Define No. Series Lines.	

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/ui-create-number-series>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-use-templates-to-prepare-customer-data-for-migration>

01 - Configure financials



**QUESTION 1**

You copy a General Posting Setup from an instance of Dynamics 365 Business Central.

You must configure the General Posting Setup. You assign a category and subcategory to each account.

You need to complete the configuration as efficiently as possible.

What are three ways to complete the configuration? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Use the Copy action to create a new General Posting Setup Card
- B. Import a configuration package that contains the General Posting Setup
- C. Use the Suggest Accounts action to create all possible posting setup combinations
- D. Create a new General Posting Setup Card, and then use the Suggest Accounts action
- E. Create a new General Posting Setup Card, and then use the Copy action

**Correct Answer: B, D**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-us/learn/modules/posting-groups-dynamics-365-business-central/4-configure>

**QUESTION 2**

A company is implementing Dynamics 365 Business Central.

The company needs to post monthly general journal batches for purchase expenses incurred throughout the month. The posted entries must have unique incremental document numbers. The numbers must increment by one and be sequential.

You need to configure the system to meet the requirements.

Which three actions should you perform in sequence? Each correct answer presents part of the solution.

- A. Create a Template Batch with Posting No. Series.
- B. Create the No. Series.
- C. Configure a General Journal with Purchase Reason Code.
- D. Configure a General Journal Template with Purchase Type.
- E. Create a Template Batch with No. Series.

**Correct Answer: B, C, E**

**Section:**

**QUESTION 3**

DRAG DROP

You need to configure a new journal template.

What should you do? To answer, drag the appropriate fields to the correct requirements. Each field may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

### Fields

Force Doc. Balance

Bal. Account Type and Bal.  
Account No.

Source Code

Reason Code

### Answer Area

#### Requirement

Create journal lines that must balance by document number and document type.

Create journal lines that must specify a default balancing account.

Create journal lines that use the origin of the entry as the basis for an audit trail.

Create journal lines that must include a reason why an entry was made and can be used for the audit trail.

#### Field

Field

Field

Field

Field

Correct Answer:

### Fields

### Answer Area

#### Requirement

Create journal lines that must balance by document number and document type.

Create journal lines that must specify a default balancing account.

Create journal lines that use the origin of the entry as the basis for an audit trail.

Create journal lines that must include a reason why an entry was made and can be used for the audit trail.

#### Field

Force Doc. Balance

Bal. Account Type and Bal.  
Account No.

Source Code

Reason Code

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-us/learn/modules/general-journal-templates-dynamics-365-business-central/1-templates>

### QUESTION 4

You are creating payment terms.

A company processes standard vendor payments on the seventh day of the next month.

You need to set up payment terms for the vendor.

Which date formula should you use?

- A. 37D
- B. 1M+7D
- C. 1M+6D
- D. CM+7D

**Correct Answer: D**

**Section:**

**Explanation:**

Reference: <https://business-central.to-increase.com/md/en-US/ui-enter-date-ranges>

#### QUESTION 5

A company purchases items by using cash. You register a vendor payment when you post a purchase invoice for a cash vendor.

You are creating a new cash vendor. No prior vendors have been set up as cash vendors.

You need to set up the vendor so that payments post automatically when you post a purchase invoice.

Which type of setup should you use?

- A. Payment Method as Cash
- B. Payment Term as COD
- C. Payment Method as Cash with balancing account
- D. Prepayment

**Correct Answer: C**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-how-to-settle-purchase-invoices-promptly>

#### QUESTION 6

Monetary amounts for local currency must always display three decimal places.

In General Ledger Setup, you need to configure the appropriate setup field with the appropriate value.

What should you do?

- A. Set the value of Amount Decimal Places to 3:3
- B. Set the value of Unit-Amount Decimal Places to 3:3
- C. Set the value of Inv. Rounding Precision to 0.001
- D. Set the value of Unit-Amount Rounding Precision to 0.001
- E. Set the value of Amount Rounding Precision to 0.001

**Correct Answer: A**

**Section:**

**Explanation:**

The two threes in 3:3 mean a minimum of three decimal places and a maximum of 3 decimal places. In other words, it will always display three decimal places.

#### QUESTION 7

A company has been using Dynamics 365 Business Central for many years.

A new accounting manager for the company reviews the chart of accounts. The manager wants to remove some general ledger accounts.

The Check G/L Account Usage field is selected in the General Ledger Setup.

You need to assist with the account deletions.

What is one requirement that enables deletion of a general ledger account?

- A. The account cannot be used in any posting groups or posting setup
- B. The account cannot be used in any account schedule.
- C. The general ledger account cannot allow for direct posting.
- D. The account must have ledger entries.

**Correct Answer: A**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-setup-chart-accounts>

#### QUESTION 8

The general ledger account for accounts receivable must match the sum of all balances on the customer cards. You need to set up the general ledger account card for accounts receivable to meet this requirement. What should you do?

- A. Configure the account type.
- B. Block the account.
- C. Configure totaling.
- D. Disallow direct posting.

**Correct Answer: D**

**Section:**

#### QUESTION 9

HOTSPOT

A bank is implementing Dynamics 365 Business Central.

Each bank account must be configured to a unique G/L Account.

You need to set up the first bank account.

How should you configure the system? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

**Hot Area:**

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**Answer Area**

Control	Assignment
Bank Account Nos.	<div>▼</div> <div>Bank Account Posting groups</div> <div>General Ledger Setup</div> <div>Cash Flow Setup</div> <div>Source Code Setup</div>
G/L Account for the bank account	<div>▼</div> <div>General Business Posting group</div> <div>Bank Account Posting group</div> <div>General Posting Setup</div> <div>Bank Account Currency Code</div>

Answer Area:

**Answer Area**

Control	Assignment
Bank Account Nos.	<div>▼</div> <div>Bank Account Posting groups</div> <div>General Ledger Setup</div> <div>Cash Flow Setup</div> <div>Source Code Setup</div>
G/L Account for the bank account	<div>▼</div> <div>General Business Posting group</div> <div>Bank Account Posting group</div> <div>General Posting Setup</div> <div>Bank Account Currency Code</div>

Section:

Explanation:

Reference:  
<https://usedynamics.com/business-central/finance/general-ledger-setup/>  
<https://docs.microsoft.com/en-gb/dynamics365/business-central/bank-how-setup-bank-accounts>

#### QUESTION 10

##### HOTSPOT

A company uses Dynamics 365 Business Central.

The company wants to automate sales credit memo processing.

You need to configure the system to meet the requirements.

What should you do? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

##### Hot Area:

**Requirements**

**Action**

Ensure that the costs on credit memos match the costs from the originating invoice.

Process the receipt of a return at the same time the credit memo is posted.

List a default quantity of one on the credit memo lines.

▼

Select Exact Cost Reversing Mandatory

Choose a No.Series for Posted Credit Memo Nos.

Choose Yes to Archive Return Orders

Add a Sales Credit Memo Account in General Posting Setup

▼

Select Return Receipt on Credit Memo

Select Shipment on Invoice

Choose Skip Manual Reservation

Choose Blank for Default Quantity to Ship

▼

Choose Yes for Default Item Quantity

Choose Remainder for Default Quantity to Ship

Choose No for Default Item Quantity

Choose Blank for Default Quantity to Ship

##### Answer Area:



Answer Area	
Requirements	Action
Ensure that the costs on credit memos match the costs from the originating invoice.	<div>▼</div> <div>Select Exact Cost Reversing Mandatory</div> <div>Choose a No.Series for Posted Credit Memo Nos.</div> <div>Choose Yes to Archive Return Orders</div> <div>Add a Sales Credit Memo Account in General Posting Setup</div>
Process the receipt of a return at the same time the credit memo is posted.	<div>▼</div> <div>Select Return Receipt on Credit Memo</div> <div>Select Shipment on Invoice</div> <div>Choose Skip Manual Reservation</div> <div>Choose Blank for Default Quantity to Ship</div>
List a default quantity of one on the credit memo lines.	<div>▼</div> <div>Choose Yes for Default Item Quantity</div> <div>Choose Remainder for Default Quantity to Ship</div> <div>Choose No for Default Item Quantity</div> <div>Choose Blank for Default Quantity to Ship</div>

Section:

Explanation:

#### QUESTION 11

DRAG DROP

You are implementing Dynamics 365 Business Central. The accounting manager of the company provides you with the chart of accounts.

You need to set up specific posting groups according to the chart of accounts.

Which setup should you use? To answer, drag the appropriate setup to the correct action. Each setup may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:



### Setups

Bank Account Posting Groups

Customer Posting Groups

Inventory Posting Groups and  
Inventory Posting Setup

Vendor Posting Groups

General Posting Setup

### Answer Area

#### Action

Automatic posting of received payment  
differences from customers

Automatic posting to the payables account

Automatic posting to different work in progress  
balance accounts, depending on the location

#### Setup

Setup

Setup

Setup

Correct Answer:

### Setups

Bank Account Posting Groups

General Posting Setup

### Answer Area

#### Action

Automatic posting of received payment  
differences from customers

Automatic posting to the payables account

Automatic posting to different work in progress  
balance accounts, depending on the location

#### Setup

Customer Posting Groups

Vendor Posting Groups

Inventory Posting Groups and  
Inventory Posting Setup

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-us/learn/modules/posting-groups-dynamics-365-business-central/1-set-up>

### QUESTION 12

HOTSPOT

A company is implementing Dynamics 365 Business Central.

The accountant must be able to report discounts received on purchased items separately from costs.

You need to configure the system to meet the requirement.  
How should you configure the system? To answer, select the appropriate configurations in the answer area.  
NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Area	Configuration
Purchase & Payables Setup	<div><div></div><div>Invoice Discounts for Discount Posting</div><div>Adjust for Payment Disc.</div><div>Line Discounts for Discount Posting</div><div>Calc. Inv. Discount</div></div>
General Posting Setup	<div><div></div><div>Purch. Account</div><div>Purch. Inv. Disc. Account</div><div>Purch. Line Disc. Account</div><div>Purchase Variance Account</div></div>

Answer Area:

**Answer Area**

**Area**

Purchase & Payables Setup

General Posting Setup

**Configuration**

▼

Invoice Discounts for Discount Posting

Adjust for Payment Disc.

Line Discounts for Discount Posting

Calc. Inv. Discount

▼

Purch. Account

Purch. Inv. Disc. Account

Purch. Line Disc. Account

Purchase Variance Account

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-record-purchase-price-discount-payment-agreements>

### QUESTION 13

DRAG DROP

An accountant discovers inconsistencies between financial statements and balances in the chart of accounts.

You suspect that the discrepancies might be a result of missing categories and subcategories.

You need to ensure that the financial statements match the chart of accounts.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

**Select and Place:**



**Actions**

Create subcategories for each category.

Rename the general ledger account to match the category and subcategory in the chart of accounts.

Verify that the financial statements match the chart of accounts.

Add the accounts to the analysis view.

Add the missing categories and subcategories to the general ledger accounts.

**Answer Area**

Create subcategories for each category.

Add the missing categories and subcategories to the general ledger accounts.

Verify that the financial statements match the chart of accounts.

Add the accounts to the analysis view.

Correct Answer:

**Actions**

Create subcategories for each category.

Rename the general ledger account to match the category and subcategory in the chart of accounts.

Add the accounts to the analysis view.

Add the missing categories and subcategories to the general ledger accounts.

**Answer Area**

Create subcategories for each category.

Add the missing categories and subcategories to the general ledger accounts.

Verify that the financial statements match the chart of accounts.

Add the accounts to the analysis view.

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-general-ledger>

**QUESTION 14**

DRAG DROP

You set up a new company for a customer. The customer provides you with the chart of accounts and the preferred grouping of items, vendors, and customers.

You must ensure that item posting corresponds with the grouping preferences and chart of accounts for the customer.

You need to create the posting groups and setup.

Which type of posting groups should you create? To answer, drag the appropriate posting group types to the correct entities. Each posting group type may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

### Posting group types

Specific posting groups

General posting groups

### Answer Area

#### Entity

#### Posting group type

Sales

Posting group type

Cost of goods sold

Posting group type

Customer receivables

Posting group type

Vendor payables

Posting group type

Correct Answer:

### Posting group types

Specific posting groups

General posting groups

### Answer Area

#### Entity

#### Posting group type

Sales

General posting groups

Cost of goods sold

General posting groups

Customer receivables

Specific posting groups

Vendor payables

Specific posting groups

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-posting-groups>

### QUESTION 15

#### HOTSPOT

You are implementing Dynamics 365 Business Central.

You are creating an expense account for office supplies in the chart of accounts. The account may be used for purchase invoice transactions as well as general journal transactions.

You need to configure the remaining options for the account.

Which values should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.



Hot Area:

**Answer Area**

Account option	Value
Account Category	<div> <div></div> <div>Expense</div> <div>Cost of Goods Sold</div> <div>Income</div> <div>Liabilities</div> </div>
Income / Balance	<div> <div></div> <div>Balance Sheet</div> <div>Income Statement</div> </div>
Direct Posting	<div> <div></div> <div>Yes</div> <div>No</div> </div>

Answer Area:

**Answer Area**

Account option	Value
Account Category	<div> <div></div> <div>Expense</div> <div>Cost of Goods Sold</div> <div>Income</div> <div>Liabilities</div> </div>
Income / Balance	<div> <div></div> <div>Balance Sheet</div> <div>Income Statement</div> </div>
Direct Posting	<div> <div></div> <div>Yes</div> <div>No</div> </div>

Section:



**Explanation:**

**QUESTION 16**

**HOTSPOT**

You are implementing Dynamics 365 Business Central for a customer. The local currency code (LCY) for the company is set to US dollars (\$).

The customer plans to set up a bank account. The customer provides the following information for the account:

Account number

Name

Address

Bank account posting group

The account must meet the following requirements:

Use US dollars.

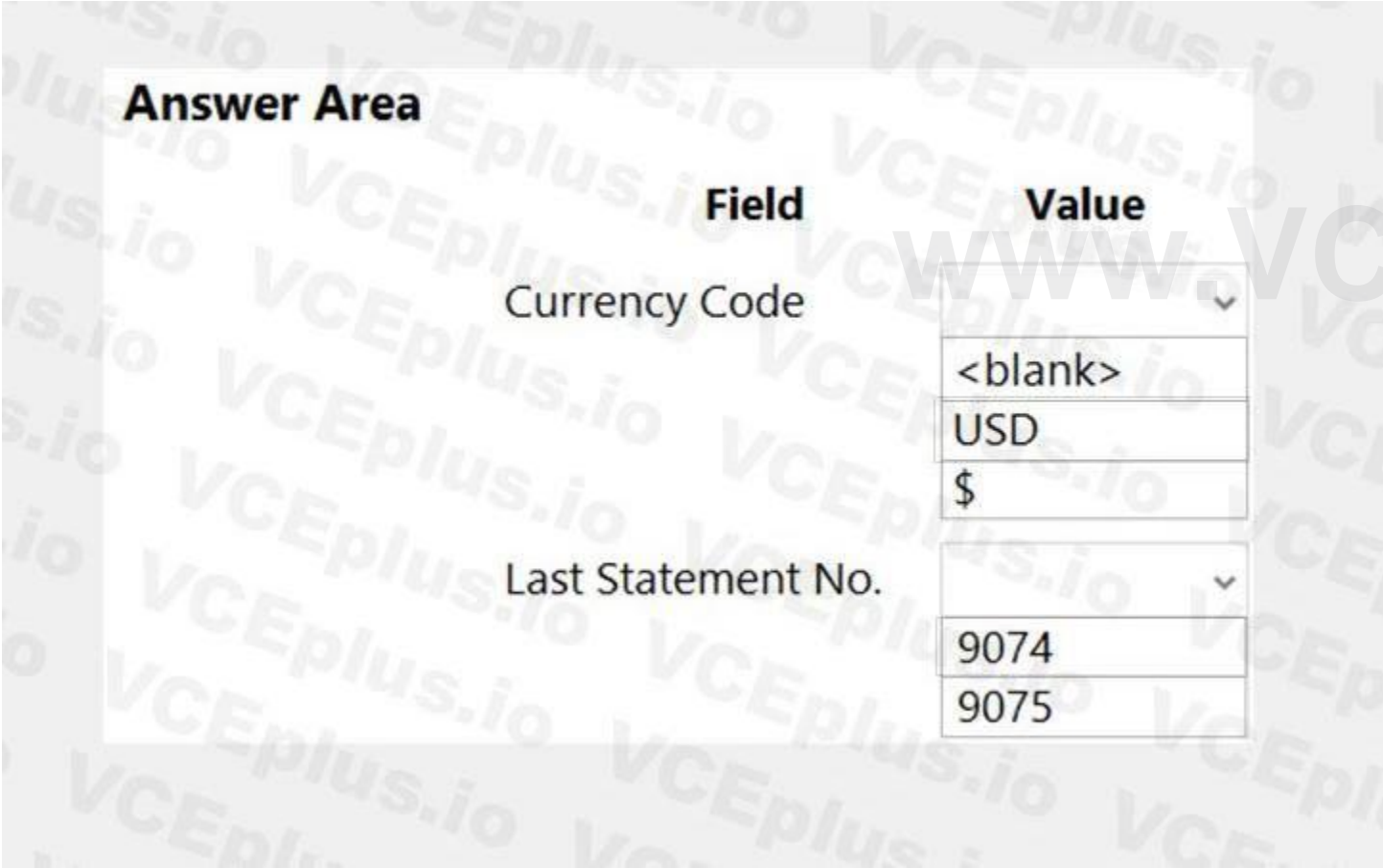
Use 9075 as the number of the next bank account statement for reconciliation in Business Central.

You need to set up the account for the customer.

Which values should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

**Hot Area:**



Field	Value
Currency Code	<blank>
	USD
	\$
Last Statement No.	9074
	9075

**Answer Area:**

**Answer Area**

Field	Value
Currency Code	<div> <div>▼</div> <div>&lt;blank&gt;</div> <div>USD</div> <div>\$</div> </div>
Last Statement No.	<div> <div>▼</div> <div>9074</div> <div>9075</div> </div>

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/bank-how-reconcile-bank-accounts-separately>

**QUESTION 17**

You are setting up Dynamics 365 Business Central.

You need to define the Direct Cost Applied account.

Where should you define the accounts for Direct Cost Applied?

- A. Item Cards
- B. Inventory Posting Setup
- C. General Posting Setups
- D. Vendor Posting Groups

**Correct Answer: C**

**Section:**

**QUESTION 18**

A company plans to verify that purchase invoices use agreed-upon prices and discounts.

The company is configuring settings on a vendor card. The company receives a validation error when creating a purchase order for the vendor.

You need to find out which setting is causing the validation error.

Which configuration option on the vendor card must you populate?

- A. Order address
- B. Location code

- C. Vendor Template
- D. Purchase Prices
- E. Vendor Posting Group

Correct Answer: E

Section:

Explanation:

Reference:

<https://usedynamics.com/business-central/purchase/creating-vendors/>

QUESTION 19

DRAG DROP

You are setting up the general journals and batches for an accounting department.

The accounting department has multiple users who will work simultaneously within different general journals.

You need to set up the different journal templates and batches for each user according to the company's requirements.

Which options should you use? To answer, drag the appropriate options to the correct requirements. Each option may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Options	Answer Area	
	Requirement	Option
Force Doc. Balance	Prefill the amount on journal lines based on the document number.	Option
No. Series	Assign document numbers to ledger entries, independently from the user's journal batch.	Option
Posting No. Series	Balance the journal lines by document type.	Option
Standard Journal Code		
Suggest Balancing Amount		

Correct Answer:



Options	Requirement	Option
No. Series	Prefill the amount on journal lines based on the document number.	Suggest Balancing Amount
Standard Journal Code	Assign document numbers to ledger entries, independently from the user's journal batch.	Posting No. Series
	Balance the journal lines by document type.	Force Doc. Balance

#### Section:

#### Explanation:

Reference:

<https://docs.microsoft.com/en-us/learn/modules/general-journal-templates-dynamics-365-business-central/1-templates>

<https://docs.microsoft.com/en-us/learn/modules/general-journal-templates-dynamics-365-business-central/2-batches>

#### 02 - Configure financials

This is a case study. **Case studies are not timed separately. You can use as much exam time as you would like to complete each case.** However, there may be additional case studies and sections on this exam. You must manage your time to ensure that you are able to complete all questions included on this exam in the time provided.

To answer the questions included in a case study, you will need to reference information that is provided in the case study. Case studies might contain exhibits and other resources that provide more information about the scenario that is described in the case study. Each question is independent of the other questions in this case study.

At the end of this case study, a review screen will appear. This screen allows you to review your answers and to make changes before you move to the next section of the exam. After you begin a new section, you cannot return to this section.

#### To start the case study

To display the first question in the case study, click the **Next** button. Use the buttons in the left pane to explore the content of the case study before you answer the questions. Clicking these buttons displays information such as business requirements, existing environment, and problem statements. When you are ready to answer a question, click the **Question** button to return to the question.

#### Background

Wide World Importers is a family-owned importer of specialty cooking ingredients and prepackaged foods from the Mediterranean. When first established, the company's products were sold at farmers markets, All sales were on a cash-only basis.

Products are now sold locally to restaurant owners and chefs in a family-owned building with a warehouse. Products are no longer sold at farmers markets. Cash and carry sales generate most of the revenue for the company.

The founder of Wide World Importers is turning over control of the company to the younger generation in the family. These family members want to use Dynamics 365 Business Central to support their efforts to grow and diversify the business. They recently started to build a new line of business selling and shipping products to specialty retailers outside their local area through a network of brokers and representatives.

The company uses QuickBooks, but the family is concerned that QuickBooks is not capable of supporting their new business model.

There are 30 full-time and part-time employees who work in sales, purchasing, shipping, customer service, accounts payable, accounts receivable, and finance. The family does not plan to hire additional personnel to support the new line of business.

#### Current environment

#### Cash and carry sales

When a customer makes a purchase at the company's cash and carry desk, the sale is handwritten on a three-part form.

The cash and carry associate retrieves the items listed on the order from the warehouse.

Special prices and discounts are used to move products that will expire soon or that are overstocked.

Cash is accepted for payments.

The cash drawer is balanced at the end of every day. A deposit is created for the cash and given to the accountant.

One-line sales invoices are saved in QuickBooks for each cash and carry sale to a miscellaneous customer.

Customer details for cash and carry sales are not kept in QuickBooks.

### **Brokered sales orders**

Brokered sales are called in to customer service by the brokers and sometimes directly by customers. The sales are entered into QuickBooks.

Because inventory is not tracked in QuickBooks, the generic item **Brokered Item** is used.

Two copies of the packing slip and printed from QuickBooks and sent to the warehouse.

### **Order picking**

The warehouse manager provides a container and the two copies of the packing slip to a picker.

Items that are out of stock are marked on both copies of the packing slip.

The shipping amount is determined and written on the packing slips.

One copy of the completed packing slip is placed in a basket for customer service.

Completed orders are boxed up with a copy of the invoice and shipped to customers.

### **Order invoicing**

Throughout the day, the customer service manager collects the packing slip copies and updates the invoices in QuickBooks.

The customer service manager adds a line for shipping with the amount provided by the packer.

The customer service manager prints a copy of the final invoice and sends it to the warehouse.

The accountant uses Microsoft Word to create weekly invoices for all shipments invoiced in QuickBooks during the week for some customers.

### **Deposits**

The accountant receives the deposit bag from the cash and carry sales desk at the end of every day.

Receipts are recorded in QuickBooks against cash and carry and brokered sales based on the deposit slips.

### **Brokers commission**

Brokers fees are paid as a percentage of sales.

A Sales by Product/Service Summary report is run in QuickBooks every month for Brokered Item to calculate what is owed.

### **Requirements**

#### **Customers**

Users with permission must be able to quickly add new customers.

The original source of all customers in the accounting system must be identified to be from cash and carry or brokered sales.

The company needs to keep a record of special price promotions given to specific customers.

Customers must be identified with a unique general business posting group so that the correct freight G/L account is used in sales transactions.

#### **Sales**

The customer source must be used to identify the business line, and the customer source must be indicated on every sales transactions.

Customer service and cash and carry desk associates must be able to enter sales into Dynamics 365 Business Central by customer.

Excess paper must be eliminated, and paper management must be reduced.

If a customer is not already listed in the system, a cash and carry associate or customer service associate must be able to quickly add the new customer in the process of recording the first sale.

A point-of-sale system is not needed, but users must be able to record which items are purchased by customers, accept and record their payment, and print receipts indicating paid in full.

#### **Items**

The sales manager and warehouse manager must be able to set a specific timeframe for special promotion discounts on items.

For special promotions, discounts must be consistent for all items in a product line using a single discount calculation.

Special pricing may be given to a retail chain or buying group. This pricing must be automatically applied when an order is taken for any of these customers. The original price must be recorded with each sale.

Customers must always be charged the lowest amount for an item at the time of the sale. For example, an overstocked olive oil has a regular price of \$20 per unit. Customers in a buying group for restaurants can buy it for \$18 per unit. There is an autumn promotion price for the item at \$19 per unit. However, on a specific day only, there is an overstock special at a 15 percent discount off the regular price.

### **Sales invoices**

Warehouse workers must be able to indicate the following in the system for each order:

- 1.the items picked
- 2.the shipping charges

3.notifications, if any, that customer service needs to provide to the customer

Items sold at a discount must show the original price, discount, and net amount on each line of the invoice. Invoices must be posted at the cash and carry desk at the time of sale. For orders, accounting must post invoices and send them to customers.

Warehouse employees must be able to indicate what has been shipped on an order. They will use the G/L account for shipping charges. They need to use the correct G/L account for sales versus cost through proper assignment of sales and purchase accounts in the general posting setup.

Some of the brokered customers require one invoice per week regardless of the number of orders or shipments.

### Accounts

Payment terms vary by customer.

The amount paid to brokers must be calculated from sales after invoice discounts.

Broker vendors must be easily identifiable from other vendors in lists

Commission paid on sales not collected within 120 days must be deducted from brokers' next compensation payment.

### Reporting

Wide World Importers requires reporting on the following:

the overall profitability of each line of business at any time for any given period

the cost of outbound shipping in the overall profitability of sales by business line in all related reports

freight sales and cost by account in the trial balance

the cost of brokers' compensation in reporting the overall profitability of sales by business line

the effect of item discount promotions in financial statements.

### Issues

#### Pricing

Spreadsheets are used to maintain special item pricing and discounts. The only source of product line discount information is a whiteboard in the warehouse. The price charged is frequently incorrect.

Customers complain when they think they think they have not received the best price available. Promotions are sometimes applied in error after a special pricing event ends, for example, when discounts are offered temporarily to reduce overstock.

Management cannot see original versus actual price on all sales. Discounts given by brokers requires spreadsheets and comparison between price list and price on sales invoice. Management needs to be able to quickly see the discount given on each sale.

#### Payment terms

Agreed-upon payment terms are frequently entered incorrectly on orders, causing cashflow issues.

Invoices already paid in full exist on the sales aging reports. The frequent cause of this issue is that sales from the cash and carry desk are not indicated as cash sales and are not posted as paid in full.

Some buying groups require that all invoices sent during a month be due on the 20th of the following month.

#### Invoicing

Paperwork is frequently misplaced between the warehouse, customer service, and accounting.

Invoices that are posted in the accounting system based on shipments and invoices that are sent to customers weekly do not match due to errors transferring the data from one document to another.

Users are selecting the incorrect freight type (expense versus sales) on purchase and sales transactions, making it difficult to reconcile freight costs.

Sales placed from the cash and carry desk by customers originally acquired through a broker are not being recognized with the correct customer source. Reporting by business line is inaccurate.

### Accounts

Users often forget which fields to use to enter information when they add new customers to QuickBooks. This results in errors and inconsistencies in data and affects sales reporting. Confidence in sales reporting accuracy is low.

Adding new brokers is a different process than adding other purchase vendors. Users often forget which fields to select and how to correctly assign the vendor number to add new brokers.

Manual entries to certain G/L accounts cause reconciliation issues.

### QUESTION 1

You need to configure sales for the cash and carry desk.

What should you select?

- A. Payment Service
- B. Direct Debit Mandate with a value of OneOff for Type of Payment



- C. Payment Method with a value of Bank Account for Balance Account
- D. Payment Terms with a value of 0D for Due Date Calculation

Correct Answer: D  
Section:

QUESTION 2  
HOTSPOT

You need to configure the sales invoices to show the discounts.  
How should you configure the system? To answer, select the appropriate options in the answer area.  
NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Action	Configuration
Define simultaneous posting	<div><div></div><div>General Ledger Setup</div><div>Sales &amp; Receivable Setup</div><div>Customer Item</div></div>
Specify type to post separately	<div><div></div><div>Invoice Disc. Code</div><div>Special Prices &amp; Discounts</div><div>Adjust for Payment Disc.</div><div>Discount Posting</div></div>

Answer Area:

**Answer Area**

Action	Configuration
Define simultaneous posting	<div>▼</div> <div>General Ledger Setup</div> <div>Sales &amp; Receivable Setup</div> <div>Customer</div> <div>Item</div>
Specify type to post separately	<div>▼</div> <div>Invoice Disc. Code</div> <div>Special Prices &amp; Discounts</div> <div>Adjust for Payment Disc.</div> <div>Discount Posting</div>

Section:

Explanation:

**QUESTION 3**

HOTSPOT

You need to resolve the reconciliation issues.

How should you complete the setup? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

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**Answer Area**

Configure	Control
Restrict use on	<div>▼</div> <div>General Ledger Setup</div> <div>Sales &amp; Receivable Setup</div> <div>G/L Account Card</div> <div>Chart of Accounts</div>
Set value for	<div>▼</div> <div>Reconciliation account</div> <div>Direct posting</div> <div>Check G/L account usage</div> <div>Gen.Posting Type</div>

Answer Area:

**Answer Area**

Configure	Control
Restrict use on	<div>▼</div> <div>General Ledger Setup</div> <div>Sales &amp; Receivable Setup</div> <div>G/L Account Card</div> <div>Chart of Accounts</div>
Set value for	<div>▼</div> <div>Reconciliation account</div> <div>Direct posting</div> <div>Check G/L account usage</div> <div>Gen.Posting Type</div>

Section:

Explanation:

QUESTION 4



You need to set up payment terms for buying groups.

Which two actions should you perform? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

- A. Set up payment terms with a value of CM+20D for the due date calculation.
- B. Assign the payment terms to the customer price group.
- C. Assign the payment terms to the customer.
- D. Assign the payment terms to the customer posting group.
- E. Set up payment terms with a value of D20 for the due date calculation.

**Correct Answer: A, C**

**Section:**

**Explanation:**

#### 01 - Configure sales and purchasing

##### QUESTION 1

A company configures special prices for a combination of an item number and a vendor.

You need to configure optional criteria for special pricing to calculate the best price for the combination.

Which three criteria should you use? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Purchasing Code
- B. Minimum Quantity
- C. Unit of Measure Code
- D. Currency Code
- E. Line Discount Percentage

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**Correct Answer: B, C, D**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-record-purchase-price-discount-payment-agreements>

##### QUESTION 2

You are implementing Dynamics 365 Business Central for a customer who has two warehouses.

The customer requires the following:

different item pricing and vendors set up for items in each warehouse transactions tied to a specific location

You need to configure Business Central per the customer requirements.

Which three entities should you configure? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

- A. Inventory setup
- B. Warehouse setup
- C. Stockkeeping units
- D. Item card
- E. Locations

**Correct Answer: B, C, D**

**Section:**

**Explanation:**

Reference: <https://usedynamics.com/business-central/inventory/items-using-sku/>

### QUESTION 3

You are implementing Dynamics 365 Business Central. You create items for infinite items such as water, electricity, and natural gas that are used in manufacturing processes.

You need to set up the items.

Which item type should you use for infinite items?

- A. Resource
- B. Inventory
- C. Service
- D. Non-Inventory

**Correct Answer: D**

**Section:**

**Explanation:**

Reference: <https://dynamicsuser.net/nav/b/peik/posts/using-infinite-components-in-a-dynamics-365-bc-production>

### QUESTION 4

A company uses Dynamics 365 Business Central.

A customer requests that the company always use their preferred shipping provider for all sales orders.

You need to configure the system to meet this requirement.

What should you do?

- A. Select Shipping Advice
- B. Define a shipping agent
- C. Set up a Ship-to code
- D. Designate a Responsibility center

**Correct Answer: B**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-to-set-up-shipping-agents>

### QUESTION 5

You are implementing Dynamics 365 Business Central for a customer.

The customer wants to manually add many similar items.

You need to help the customer create copies of existing items.

Which three actions must be performed? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

- A. On the Set up Customer/Vendor/Item Templates page, create a new item template
- B. Open an existing item, and then click the Save as Template action on the item card
- C. On the Set Up Customer/Vendor/Item Templates page, edit the information in the newly created item template
- D. On the Configuration Templates page, create a new template for item table
- E. Create a new item, and then select the new template name to copy the information to the item

**Correct Answer: B, C, E**

**Section:**

**Explanation:**

Reference: <https://usedynamics.com/business-central/product-dev/item-templates/>

#### QUESTION 6

You are implementing Dynamics 365 Business Central Online.

You receive a comprehensive price list from the customer. The customer wants you to set up the best price feature for sales by using the standard discount and pricing functionality in Business Central.

You need to set up this feature.

Which three components are part of the best price calculation feature? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Unit cost on items
- B. Sales Line Discounts
- C. Vendor Discount Groups
- D. Special Prices
- E. Unit prices on items

**Correct Answer: B, C, D**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-record-sales-price-discount-payment-agreements>

#### QUESTION 7

You are setting up a new company for a customer.

The customer wants to sell items in boxes and pallets, but refer to the items as pieces. Each box contains 12 pieces. Each pallet contains 144 pieces.

You need to assign the unit of measures to items.

How should you assign the unit of measures?

- A. Create Box as a base unit of measure. Add Pieces as an item unit of measure with the quantity per unit set to 0.08333.
- B. Create Pieces as an item unit of measure with a quantity per unit of measure set to 1.
- C. Create Pieces as a base unit of measure. Add Box as an item unit of measure with the quantity per unit set to 12.
- D. Create Pallet as a base unit of measure. Add Box as an item unit of measure with the quantity per unit set to 0.08333.

**Correct Answer: B**

**Section:**

**Explanation:**

A base unit of measure defines how an item is stored in inventory and serves as the conversion basis for alternate units of measure.

Reference:

<https://docs.microsoft.com/en-us/dynamics365/business-central/inventory-how-setup-units-of-measure>

#### QUESTION 8

DRAG DROP

You are configuring Dynamics 365 Business Central for a company.

You need to create items.

Which item types should you use? To answer, drag the appropriate item types to the correct scenarios. Each item type may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.



Select and Place:

Item types

All
Inventory
Non-Inventory
Service

Answer Area

Scenario

The item may be transferred between locations.

The item can be used in assembly consumption, but the quantity is not tracked.

Item will be used in sales transactions.

Item type

Item type
Item type
Item type

Correct Answer:

Item types

Service

Answer Area

Scenario

The item may be transferred between locations.

The item can be used in assembly consumption, but the quantity is not tracked.

Item will be used in sales transactions.

Item type

Inventory
Non-Inventory
All

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-about-item-types>

## QUESTION 9

### HOTSPOT

A company uses Dynamics 365 Business Central.

A vendor needs to use a default warehouse location and invoice a different vendor for a purchase order.

You need to configure the system to meet the requirements.

Which controls should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Requirement	Control
Configure the default receiving warehouse.	<div><div></div><div>Location Code</div><div>Responsibility Center</div><div>Purchaser Code</div><div>Shipment Method Code</div></div>
Configure the invoice address.	<div><div></div><div>Vendor No. (Pay to Vendor) on the Invoicing FastTab</div><div>Vendor Order Address on the Vendor Order Addresses</div><div>Apply Template on the vendor card</div><div>Company level Contact on the contact card</div></div>

Answer Area:

Answer Area

Requirement	Control
Configure the default receiving warehouse.	<div><div></div><div>Location Code</div><div>Responsibility Center</div><div>Purchaser Code</div><div>Shipment Method Code</div></div>
Configure the invoice address.	<div><div></div><div>Vendor No. (Pay to Vendor) on the Invoicing FastTab</div><div>Vendor Order Address on the Vendor Order Addresses</div><div>Apply Template on the vendor card</div><div>Company level Contact on the contact card</div></div>

Section:

Explanation:

QUESTION 10

DRAG DROP



You set up a sales module for a company. The manager provides you with the company sales price list.  
The correct net price for products must display when the sales team creates sales orders.  
You need to configure the system.

Which setup types should you use? To answer, drag the appropriate setup types to the correct scenarios. Each setup type may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Setup types	Scenario	Setup type
Sales Prices	The company offers different discounts for different item types.	Setup type
Unit Price	Loyal customers are rewarded with additional discounts when a certain sales amount on an order is reached.	Setup type
Sales Line Discounts	Certain customers receive special prices for a certain amount of time.	Setup type
Customer Invoice Discounts		

Correct Answer:

Setup types	Scenario	Setup type
	The company offers different discounts for different item types.	Sales Line Discounts
Unit Price	Loyal customers are rewarded with additional discounts when a certain sales amount on an order is reached.	Customer Invoice Discounts
	Certain customers receive special prices for a certain amount of time.	Sales Prices

Section:

Explanation:

Reference:

<https://usedynamics.com/business-central/sales/item-sales-prices/>

#### QUESTION 11

DRAG DROP

You are setting up a new company for a customer.

The customer wants to understand the structure of the elements involved in inventory posting.

You need to describe the relationship between elements in a basic inventory setup.

What is the hierarchical order of the elements included in inventory posting beginning with the master data? To answer, move the appropriate three entities from the list of actions to the answer area and arrange them in the correct order.



Select and Place:

Actions	Answer Area
Stockkeeping Units	
Value Entries	
Item Ledger Entries	
Warehouse Entries	
Items	

Correct Answer:

Actions	Answer Area
Stockkeeping Units	Items
	Item Ledger Entries
	Value Entries
Warehouse Entries	

Section:

Explanation:

QUESTION 12

DRAG DROP

You are setting up a new company for a customer.

The customer wants to understand the structure of the elements involved in inventory posting.

You need to describe the relationship between elements in a basic inventory setup.

What is the hierarchical order of the elements included in inventory posting beginning with the master data? To answer, move the appropriate three entities from the list of actions to the answer area and arrange them in the correct order.

Hot Area:

Answer Area

Business requirements

Item Setting

Items must be interchangeable.

Multiple characteristics can be assigned to an item.

Items may be grouped and arranged.

Different locations may be replenished in different ways.

Cross references

Identifiers

Substitutions

Variants

Attributes

Cross references

Item category

Variants

Attributes

Item category

Stockkeeping units

Variants

Item attributes

Item category

Stockkeeping units

Substitutions

Answer Area:

Answer Area

Business requirements

Items must be interchangeable.

Multiple characteristics can be assigned to an item.

Items may be grouped and arranged.

Different locations may be replenished in different ways.

Item Setting

Cross references

Identifiers

Substitutions

Variants

Attributes

Cross references

Item category

Variants

Attributes

Item category

Stockkeeping units

Variants

Item attributes

Item category

Stockkeeping units

Substitutions

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-how-work-item-attributes>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-how-categorize-items>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-how-to-set-up-stockkeeping-units>

**QUESTION 13**

**DRAG DROP**

You are setting up a new item in Dynamics 365 Business Central. The item is a tangible good with an inventory asset value. The item is acquired by purchase specifically for each new instance of demand from an order.

You need to configure the Type, Replenishment System, and Reordering Policy fields on the item card to achieve the stated requirements.

How should you configure each field? To answer, drag the appropriate values to the correct fields. Each value may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to



view content.  
NOTE: Each correct selection is worth one point.

Select and Place:

Values	Answer Area	
	Field	Value
Inventory	Type	<input type="text" value="value"/>
Service	Replenishment System	<input type="text" value="value"/>
Non-Inventory	Reordering Policy	<input type="text" value="value"/>
Order		
Lot-for-Lot		
Purchase		
Transfer		
Assembly		

Correct Answer:

Values	Answer Area	
Service	Field	Value
Non-Inventory	Type	Inventory
Order	Replenishment System	Purchase
	Reordering Policy	Lot-for-Lot
Transfer		
Assembly		

Section:

Explanation:

Reference:

<https://usedynamics.com/business-central/product-dev/replenishment-system/>

<https://usedynamics.com/business-central/product-dev/reordering-policy/>

#### QUESTION 14

A company uses Dynamics 365 Business Central.

A customer wants to sell items that are not normally counted in the company's warehouse.

You need to configure the system to meet this requirement.

What should you set up?

- A. Non-Inventory Item type
- B. Item charge
- C. Inventory Item type
- D. Resource

**Correct Answer: A**

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-about-item-types>

#### 02 - Configure sales and purchasing

This is a case study. **Case studies are not timed separately. You can use as much exam time as you would like to complete each case.** However, there may be additional case studies and sections on this exam. You must manage your time

to ensure that you are able to complete all questions included on this exam in the time provided.

To answer the questions included in a case study, you will need to reference information that is provided in the case study. Case studies might contain exhibits and other resources that provide more information about the scenario that is described in the case study. Each question is independent of the other questions in this case study.

At the end of this case study, a review screen will appear. This screen allows you to review your answers and to make changes before you move to the next section of the exam. After you begin a new section, you cannot return to this section.

### To start the case study

To display the first question in the case study, click the **Next** button. Use the buttons in the left pane to explore the content of the case study before you answer the questions. Clicking these buttons displays information such as business requirements, existing environment, and problem statements. When you are ready to answer a question, click the **Question** button to return to the question.

### Background

Wide World Importers is a family-owned importer of specialty cooking ingredients and prepackaged foods from the Mediterranean. When first established, the company's products were sold at farmers markets, All sales were on a cash-only basis.

Products are now sold locally to restaurant owners and chefs in a family-owned building with a warehouse. Products are no longer sold at farmers markets. Cash and carry sales generate most of the revenue for the company.

The founder of Wide World Importers is turning over control of the company to the younger generation in the family. These family members want to use Dynamics 365 Business Central to support their efforts to grow and diversify the business. They recently started to build a new line of business selling and shipping products to specialty retailers outside their local area through a network of brokers and representatives.

The company uses QuickBooks, but the family is concerned that QuickBooks is not capable of supporting their new business model.

There are 30 full-time and part-time employees who work in sales, purchasing, shipping, customer service, accounts payable, accounts receivable, and finance. The family does not plan to hire additional personnel to support the new line of business.

### Current environment

#### Cash and carry sales

When a customer makes a purchase at the company's cash and carry desk, the sale is handwritten on a three-part form.

The cash and carry associate retrieves the items listed on the order from the warehouse.

Special prices and discounts are used to move products that will expire soon or that are overstocked.

Cash is accepted for payments.

The cash drawer is balanced at the end of every day. A deposit is created for the cash and given to the accountant.

One-line sales invoices are saved in QuickBooks for each cash and carry sale to a miscellaneous customer.

Customer details for cash and carry sales are not kept in QuickBooks.

#### Brokered sales orders

Brokered sales are called in to customer service by the brokers and sometimes directly by customers. The sales are entered into QuickBooks.

Because inventory is not tracked in QuickBooks, the generic item **Brokered Item** is used.

Two copies of the packing slip are printed from QuickBooks and sent to the warehouse.

#### Order picking

The warehouse manager provides a container and the two copies of the packing slip to a picker.

Items that are out of stock are marked on both copies of the packing slip.

The shipping amount is determined and written on the packing slips.

One copy of the completed packing slip is placed in a basket for customer service.

Completed orders are boxed up with a copy of the invoice and shipped to customers.

#### Order invoicing

Throughout the day, the customer service manager collects the packing slip copies and updates the invoices in QuickBooks.

The customer service manager adds a line for shipping with the amount provided by the packer.

The customer service manager prints a copy of the final invoice and sends it to the warehouse.

The accountant uses Microsoft Word to create weekly invoices for all shipments invoiced in QuickBooks during the week for some customers.

#### Deposits

The accountant receives the deposit bag from the cash and carry sales desk at the end of every day.

Receipts are recorded in QuickBooks against cash and carry and brokered sales based on the deposit slips.



## Brokers commission

Brokers fees are paid as a percentage of sales.

A Sales by Product/Service Summary report is run in QuickBooks every month for Brokered Item to calculate what is owned.

## Requirements

### Customers

Users with permission must be able to quickly add new customers.

The original source of all customers in the accounting system must be identified to be from cash and carry or brokered sales.

The company needs to keep a record of special price promotions given to specific customers.

Customers must be identified with a unique general business posting group so that the correct freight G/L account is used in sales transactions.

### Sales

The customer source must be used to identify the business line, and the customer source must be indicated on every sales transactions.

Customer service and cash and carry desk associates must be able to enter sales into Dynamics 365 Business Central by customer.

Excess paper must be eliminated, and paper management must be reduced.

If a customer is not already listed in the system, a cash and carry associate or customer service associate must be able to quickly add the new customer in the process of recording the first sale.

A point-of-sale system is not needed, but users must be able to record which items are purchased by customers, accept and record their payment, and print receipts indicating paid in full.

### Items

The sales manager and warehouse manager must be able to set a specific timeframe for special promotion discounts on items.

For special promotions, discounts must be consistent for all items in a product line using a single discount calculation.

Special pricing may be given to a retail chain or buying group. This pricing must be automatically applied when an order is taken for any of these customers. The original price must be recorded with each sale.

Customers must always be charged the lowest amount for an item at the time of the sale. For example, an overstocked olive oil has a regular price of \$20 per unit. Customers in a buying group for restaurants can buy it for \$18 per unit. There is an autumn promotion price for the item at \$19 per unit. However, on a specific day only, there is an overstock special at a 15 percent discount off the regular price.

### Sales invoices

Warehouse workers must be able to indicate the following in the system for each order:

1.the items picked

2.the shipping charges

3.notifications, if any, that customer service needs to provide to the customer

Items sold at a discount must show the original price, discount, and net amount on each line of the invoice. Invoices must be posted at the cash and carry desk at the time of sale. For orders, accounting must post invoices and send them to customers.

Warehouse employees must be able to indicate what has been shipped on an order. They will use the G/L account for shipping charges. They need to use the correct G/L account for sales versus cost through proper assignment of sales and purchase accounts in the general posting setup.

Some of the brokered customers require one invoice per week regardless of the number of orders or shipments.

### Accounts

Payment terms vary by customer.

The amount paid to brokers must be calculated from sales after invoice discounts.

Broker vendors must be easily identifiable from other vendors in lists

Commission paid on sales not collected within 120 days must be deducted from brokers' next compensation payment.

### Reporting

Wide World Importers requires reporting on the following:

the overall profitability of each line of business at any time for any given period

the cost of outbound shipping in the overall profitability of sales by business line in all related reports

freight sales and cost by account in the trial balance

the cost of brokers' compensation in reporting the overall profitability of sales by business line

the effect of item discount promotions in financial statements.

### Issues

### Pricing

Spreadsheets are used to maintain special item pricing and discounts. The only source of product line discount information is a whiteboard in the warehouse. The price charged is frequently incorrect.

Customers complain when they think they think they have not received the best price available. Promotions are sometimes applied in error after a special pricing event ends, for example, when discounts are offered temporarily to reduce overstock. Management cannot see original versus actual price on all sales. Discounts given by brokers requires spreadsheets and comparison between price list and price on sales invoice. Management needs to be able to quickly see the discount given on each sale.

### Payment terms

Agreed-upon payment terms are frequently entered incorrectly on orders, causing cashflow issues. Invoices already paid in full exist on the sales aging reports. The frequent cause of this issue is that sales from the cash and carry desk are not indicated as cash sales and are not posted as paid in full. Some buying groups require that all invoices sent during a month be due on the 20th of the following month.

### Invoicing

Paperwork is frequently misplaced between the warehouse, customer service, and accounting. Invoices that are posted in the accounting system based on shipments and invoices that are sent to customers weekly do not match due to errors transferring the data from one document to another. Users are selecting the incorrect freight type (expense versus sales) on purchase and sales transactions, making it difficult to reconcile freight costs. Sales placed from the cash and carry desk by customers originally acquired through a broker are not being recognized with the correct customer source. Reporting by business line is inaccurate.

### Accounts

Users often forget which fields to use to enter information when they add new customers to QuickBooks. This results in errors and inconsistencies in data and affects sales reporting. Confidence in sales reporting accuracy is low. Adding new brokers is a different process than adding other purchase vendors. Users often forget which fields to select and how to correctly assign the vendor number to add new brokers. Manual entries to certain G/L accounts cause reconciliation issues.

### QUESTION 1

DRAG DROP

You need to configure discounting for sales.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area.

Select and Place:

**Actions**

Define the Sales Invoice Discounts

Define the Customer Special Sales Prices & Discounts

Create a Customer Discount Group

Configure Discount Posting in Sales & Receivable Setup

Define the Sales Line Discounts

Select the Item Discount Group for the Item

Create an Item Discount Group

**Answer Area**

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Correct Answer:

Actions	Answer Area
Define the Sales Invoice Discounts	Configure Discount Posting in Sales & Receivable Setup
Define the Customer Special Sales Prices & Discounts	Create a Customer Discount Group
	Define the Sales Line Discounts
Select the Item Discount Group for the Item	
Create an Item Discount Group	

Section:

Explanation:

#### QUESTION 2

A customer in the restaurant buying group purchases olive oil on the date of the overstock special.

You need to verify the sales price of the product for the customer.

Which price will the system generate?

- A. \$15.30
- B. \$16.15
- C. \$17.00
- D. \$18.00

Correct Answer: C

Section:

Explanation:

An overstocked olive oil has a regular price of \$20 per unit.

However, on a specific day only, there is an overstock special at a 15 percent discount off the regular price.

The 15% is deducted from the 'regular' price (\$20), not the special price that the restaurant buying group pay (\$18).

#### 01 - Perform Business Central operations

#### QUESTION 1

Two cash receipts were applied to a posted sales transaction. The first receipt was applied in error.

You need to remove the first cash receipt from the posted sales transaction.

Which set of steps should you perform?

- A.
  - 1. Navigate to Unapply Entries from the relevant customer ledger entry.
  - 2. Unapply the second payment.
  - 3. Unapply the first payment.
  - 4. Apply the second payment to the customer ledger entry.
- B.
  - 1. Navigate to Reverse Transaction from the relevant detailed customer ledger entry.
  - 2. Reverse the second payment.
  - 3. Reverse the first payment.
  - 4. Apply the second payment to the customer ledger entry.
- C.
  - 1. Navigate to Reverse Transaction from the relevant customer ledger entry.
  - 2. Reverse the second payment.
  - 3. Reverse the first payment.
  - 4. Apply the second payment to the customer ledger entry.
- D.
  - 1. Post a reversing Cash Receipt and select the customer and relevant payment entry.
  - 2. Navigate to Unapply Entries from the relevant customer ledger entry.
  - 3. Unapply the payment.

**Correct Answer: A**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-us/learn/modules/enter-payments-dynamics-365-business-central/3-unapply>

## QUESTION 2

A company uses the average costing method and inventory periods. Automatic Cost Posting is not enabled.

You close the inventory period for July 2020. You set the value of the Allow Posting From field in General Ledger Setup to August 1, 2020.

You receive and post a purchase invoice for freight charges on August 8, 2020 against a purchase invoice that was posted on July 15, 2020. You run the Adjust cost - Item entries batch job for August.

You need to identify the adjustment entry related to July after running the batch job.

Which date is automatically selected for the value entry by batch job?

- A. July 15, 2020
- B. August 8, 2020
- C. August 1, 2020
- D. July 1, 2020

**Correct Answer: C**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/design-details-inventory-adjustment-value-entry-posting-date>

## QUESTION 3

You are implementing Dynamics 365 Business Central for a company.

The company needs to receive more items than they ordered from a vendor.

You need to configure over-receipt functionality on the items purchased.

In which two places should you configure the over-receipt functionality? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

- A. Item card



- B. Vendor card
- C. Stockkeeping Unit card
- D. Over-Receipt code list

**Correct Answer: A, B**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-us/dynamics365-release-plan/2020wave1/dynamics365-business-central/receive-more-items-than-ordered>

#### QUESTION 4

DRAG DROP

You complete Payment Registration setup. The following options are enabled:

Use this account as default

Auto Fill Date received

You need to process a single full payment from a customer against the amounts due for two invoices by using customer payment registration.

What four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

**Select and Place:**

**Actions**

In the Date Received field, enter the date when the payment was made

In the Amount Received field, enter amounts

Select the **Payment Made** option for lines that represent the second invoice

Select **Post Payments**

Open **Payment Registration**

Select the **Payment Made** option for lines that represent the first invoice

Select **Post As Lump Payment**

**Answer Area**

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**Correct Answer:**

Actions	Answer Area
In the Date Received field, enter the date when the payment was made	Open <b>Payment Registration</b>
In the Amount Received field, enter amounts	Select the <b>Payment Made</b> option for lines that represent the first invoice
	Select the <b>Payment Made</b> option for lines that represent the second invoice
Select <b>Post Payments</b>	Select <b>Post As Lump Payment</b>

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/receivables-how-reconcile-customer-payments-list-unpaid-sales-documents>

#### QUESTION 5

DRAG DROP

You have multiple, unpaid posted purchase invoices to reverse. Some invoices require complete reversal while others need partial reversal.

You need to process credit memos from the posted purchase invoices page.

Which actions should you perform? To answer, drag the appropriate action buttons to the correct requirements. Each action button may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Action buttons	Requirement	Action button
Cancel	Automatically create and post a corrective purchase credit memo to void the initial posted purchase invoice.	Action button
Correct	Enable users to manually post credit memos.	Action button
Create Corrective Credit Memo	Create a new purchase invoice to replace a canceled invoice.	Action button

Correct Answer:

Action buttons	Requirement	Action button
	Automatically create and post a corrective purchase credit memo to void the initial posted purchase invoice.	Correct
	Enable users to manually post credit memos.	Create Corrective Credit Memo
	Create a new purchase invoice to replace a canceled invoice.	Cancel

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-process-purchase-returns-cancellations>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-correct-cancel-unpaid-purchase-invoices>

#### QUESTION 6

DRAG DROP

A company uses Dynamics 365 Business Central.

The company's funds are limited and some invoices that are due cannot be paid on time.

You need to prioritize vendors when you suggest vendor payments.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:



### Actions

Select **Summarize per Vendor** when you run the Suggest Vendor Payments batch job.

Set **Vendor Priority** on the Vendor card using the lowest number, except zero, for the highest priority.

Select **Use Vendor Priority** when you run the Suggest Vendor Payments batch job.

Filter by Available Amount when you run the Suggest Vendor Payments batch job.

Enter **Available Amount (LCY)** when you run the Suggest Vendor Payments batch job.

### Answer Area

Correct Answer:

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### Actions

Select **Summarize per Vendor** when you run the Suggest Vendor Payments batch job.

Filter by Available Amount when you run the Suggest Vendor Payments batch job.

### Answer Area

Set **Vendor Priority** on the Vendor card using the lowest number, except zero, for the highest priority.

Enter **Available Amount (LCY)** when you run the Suggest Vendor Payments batch job.

Select **Use Vendor Priority** when you run the Suggest Vendor Payments batch job.

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#### Section:

#### Explanation:

#### Reference:

<https://docs.microsoft.com/en-us/learn/modules/suggest-vendor-payments-dynamics-365-business-central/2-priority>

#### QUESTION 7

##### DRAG DROP

You are implementing Dynamics 365 Business Central for a company.

The company must perform inventory valuation according to the following business rules:

Include received items that are not yet invoiced on balance sheets.

Lock inventory value by closing the month.

You need to recommend a process for the company's accounting department to use.

Which three actions should you recommend be performed in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

#### Select and Place:

Actions	Answer Area
Perform the Post Inventory Cost to G/L batch job	
Close the inventory period	
Include Expected Cost on the Inventory Valuation report	
Perform the Adjust Cost - Item entries batch job	
Update Standard Cost	

Correct Answer:

Actions	Answer Area
	Perform the Adjust Cost - Item entries batch job
	Perform the Post Inventory Cost to G/L batch job
Include Expected Cost on the Inventory Valuation report	Close the inventory period
Update Standard Cost	

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-how-to-work-with-inventory-periods>

## QUESTION 8

DRAG DROP

The accounts payable department of a company processes purchase invoices throughout the month. A vendor sends an invoice at the end of each week that combines all deliveries.

The company wants to know how to process this invoice.

You need to explain the steps involved in purchase invoicing.

In which order should the steps be performed? To answer, move all actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:



## Actions

Create a new purchase invoice for the vendor and use the Get Receipt Lines action.

Delete fully invoiced purchase orders.

On the purchase invoice lines, make the necessary adjustments for example regarding received quantity or prices.

From each purchase order, post receipts for the items

Post the purchase invoice

## Answer Area



Correct Answer:

## Actions

## Answer Area

Create a new purchase invoice for the vendor and use the Get Receipt Lines action.

On the purchase invoice lines, make the necessary adjustments for example regarding received quantity or prices.

From each purchase order, post receipts for the items

Post the purchase invoice

Delete fully invoiced purchase orders.



Section:

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-to-combine-receipts>

**QUESTION 9**

DRAG DROP

You are a functional consultant working on purchase returns in Dynamics 365 Business Central.

A customer orders 100 pieces of an item from a vendor. After receiving them into inventory and posting the invoice, the customer determines that only 50 pieces are needed.

You create a purchase return order to return 50 pieces of the item. The vendor has authorized the return.

You need to apply the return to the original purchase.

Which five actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

Actions	Answer Area
Post the purchase return order	
Set the purchase return order's item line <b>Quantity</b> to 50 pieces	
Set the <b>Document Type</b> filter to <b>Posted Invoices</b> and select the correct line	
Run the <b>Copy Document...</b> function	
Run the <b>Get Posted Doc... to Reverse...</b> function	
Enable the <b>Return Original Quantity</b> option	
Enable the <b>Show Reversible Lines Only</b> option	

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Correct Answer:

Actions	Answer Area
	Run the <b>Get Posted Doc... to Reverse...</b> function
	Enable the <b>Show Reversible Lines Only</b> option
	Set the <b>Document Type</b> filter to <b>Posted Invoices</b> and select the correct line
Run the <b>Copy Document...</b> function	Set the purchase return order's item line <b>Quantity</b> to 50 pieces
	Post the purchase return order
Enable the <b>Return Original Quantity</b> option	

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-process-purchase-returns-cancellations#to-create-a-purchase-return-order-based-on-one-or-more-posted-purchase-documents>

#### QUESTION 10

DRAG DROP

You set up a new company in Dynamics 365 Business Central.

You need to demonstrate Page Inspection functionality.

Which features should you use? To answer, drag the appropriate page inspection features to the correct display requirements. Each page inspection feature may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:



Page inspection features	Answer Area	Display requirement	Page inspection feature
View Table link		All data in all fields in a record.	Page inspection feature
Table Fields tab		All active apps altering a page.	Page inspection feature
Extensions tab		The tables that provide data for a page.	Page inspection feature
Page field			

Correct Answer:

Page inspection features	Answer Area	Display requirement	Page inspection feature
		All data in all fields in a record.	Table Fields tab
		All active apps altering a page.	Extensions tab
		The tables that provide data for a page.	View Table link
Page field			

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/dev-itpro/developer/devenv-inspecting-pages?tabs=page>

#### QUESTION 11

DRAG DROP

You are creating a filtered view of a Chart of Accounts page.

The page must be filtered to display Net Change values only for transactions between a specific date range. You must save the filtered view for future use.

You need to filter on transactions occurring between January 1, 2020 and January 31, 2020.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

**Actions**

Set the date range to **01/01/20|01/31/20** and save the view.

Select **Date Filter**.

Add a **Filter totals by** filter.

Select **Net Change**.

Set the date range to **01/01/20..01/31/20** and save the view.

Add a **Filter list by** filter.

**Answer Area**

Correct Answer:

**Actions**

Set the date range to **01/01/20|01/31/20** and save the view.

Select **Net Change**.

Add a **Filter list by** filter.

**Answer Area**

Add a **Filter totals by** filter.

Select **Date Filter**.

Set the date range to **01/01/20..01/31/20** and save the view.

**Section:**

**Explanation:**

Reference:

<https://usedynamics.com/business-central/finance/chart/>

**QUESTION 12**

DRAG DROP

You need to undo an incorrectly posted purchase receipt from a related purchase order.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

**Select and Place:**



### Actions

Select **Undo Receipt**.

Change the status of the purchase order from **Release** to **Open**.

Select **Cancel**.

Choose **Receipts** and then open the incorrectly posted receipts.

Select a line to be cancelled from the posted purchase receipt.

Open the purchase order that is with the receipt.

### Answer Area

Open the purchase order that is with the receipt.

Choose **Receipts** and then open the incorrectly posted receipts.

Select a line to be cancelled from the posted purchase receipt.

Select **Undo Receipt**.

Correct Answer:

### Actions

Change the status of the purchase order from **Release** to **Open**.

Select **Cancel**.

### Answer Area

Open the purchase order that is with the receipt.

Choose **Receipts** and then open the incorrectly posted receipts.

Select a line to be cancelled from the posted purchase receipt.

Select **Undo Receipt**.

Section:

Explanation:

Reference:

<https://bondconsultingservices.com/2018/09/06/microsoft-dynamics-365-business-central-purchase-order-receipt-reversal/>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-how-reverse-journal-posting>

### QUESTION 13

HOTSPOT

A company implements Dynamics 365 Business Central. You record the following vendor ledger entries for a vendor. You record dates by using the following format: month/date/year.

Posting date	Document type	Document number	Amount	Due date	Payment discount date	Payment discount tolerance date	Payment discount
01/15/21	Invoice	PI001	- \$ 500.00	02/15/21	02/15/21	02/15/21	- \$ 0.00
02/22/21	Invoice	PI002	- \$ 1,000.00	03/22/21	03/01/21	03/03/21	- \$ 20.00
01/08/21	Credit Memo	PC001	\$ 125.00	02/08/21	02/08/21	02/08/21	\$ 0.00
01/12/21	Credit Memo	PC002	\$ 895.00	03/12/21	01/20/21	01/22/21	\$ 17.90
02/20/21	Invoice	PI003	- \$ 75.00	03/20/21	02/27/21	03/01/21	- \$ 1.50

The company takes advantage of any payment discounts. You use the Suggest Vendor Payments batch job in the Payment Journal to identify payments that must be made. You ensure that any available payment discounts will be automatically subtracted from the amount to be paid to the vendor.

You need to ensure that the invoices and credit memos for the vendor are included in the results of the Suggest Vendor Payments batch job.



Which report filters should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Requirement	Report filter
Suggest payment of invoice PI001 on 02/28/21.	<div>▼</div> <div> Last Payment Date = 02/28/21  Last Payment Date = 02/14/21  Available Amount (LCY) = 400.00  Calculate Posting Date from Applies-to-Doc. Due Date = yes </div>
Suggest a refund of credit memo PC001 on 02/28/21.	<div>▼</div> <div> Last Payment Date = 02/28/21; Posting Date = 02/28/21  Last Payment Date = 02/10/21; Posting Date = 02/28/21  Last Payment Date = 01/31/21; Posting Date = 02/28/21  No filters are available for credit memos; therefore, they are not taken into account. </div>
Suggest payment of invoices PI002 and PI003 where payment discount is deducted.	<div>▼</div> <div> Find Payment Discounts = no; Last Payment Date = 04/01/21; Posting Date = 02/25/21  Find Payment Discounts = no; Last Payment Date = 02/28/21; Posting Date = 02/28/21  Find Payment Discounts = yes; Last Payment Date = 04/01/21; Posting Date = 02/28/21  Find Payment Discounts = yes; Last Payment Date = 04/01/21; Posting Date = 02/25/21 </div>

Answer Area:

Requirement	Report filter
Suggest payment of invoice PI001 on 02/28/21.	<div>▼</div> <div>Last Payment Date = 02/28/21</div> <div>Last Payment Date = 02/14/21</div> <div>Available Amount (LCY) = 400.00</div> <div>Calculate Posting Date from Applies-to-Doc. Due Date = yes</div>
Suggest a refund of credit memo PC001 on 02/28/21.	<div>▼</div> <div>Last Payment Date = 02/28/21; Posting Date = 02/28/21</div> <div>Last Payment Date = 02/10/21; Posting Date = 02/28/21</div> <div>Last Payment Date = 01/31/21; Posting Date = 02/28/21</div> <div>No filters are available for credit memos; therefore, they are not taken into account.</div>
Suggest payment of invoices PI002 and PI003 where payment discount is deducted.	<div>▼</div> <div>Find Payment Discounts = no; Last Payment Date = 04/01/21; Posting Date = 02/25/21</div> <div>Find Payment Discounts = no; Last Payment Date = 02/28/21; Posting Date = 02/28/21</div> <div>Find Payment Discounts = yes; Last Payment Date = 04/01/21; Posting Date = 02/28/21</div> <div>Find Payment Discounts = yes; Last Payment Date = 04/01/21; Posting Date = 02/25/21</div>

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-us/learn/modules/suggest-vendor-payments-dynamics-365-business-central/1-suggest>

#### QUESTION 14

DRAG DROP

You are performing actions on posted sales invoices.

You need to correct any identified errors.

Which actions should you perform? To answer, drag the action buttons to the correct requirements. Each action button may be used once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

Action buttons	Requirement	Action button
Correct	Cancel and reverse a posted invoice and automatically create a new invoice with the same information.	Action button
Cancel	Create and post a sales credit memo that cancels and reverses a posted sales invoice.	Action button
Create Corrective Credit Memo	Create a credit memo for a posted invoice that you complete and post manually to reverse the posted invoice.	Action button

Correct Answer:

Action buttons	Requirement	Action button
	Cancel and reverse a posted invoice and automatically create a new invoice with the same information.	Correct
	Create and post a sales credit memo that cancels and reverses a posted sales invoice.	Cancel
	Create a credit memo for a posted invoice that you complete and post manually to reverse the posted invoice.	Create Corrective Credit Memo

Section:

Explanation:

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-correct-cancel-sales-invoice>

**QUESTION 15**

DRAG DROP

You have a sales order with a quantity of 100 items.

You need to post a shipment with a quantity of 50 items from the sales order.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:



### Actions

Set the Qty. To Ship to **50**.

Select the **Post Batch** option.

Set the Quantity to **50**.

Select the sales order.

Choose the **Ship** option.

Select **Ship and Invoice**.

Select the **Post** action.

### Answer Area



Correct Answer:

[www.VCEplus.io](http://www.VCEplus.io)

Actions	Answer Area
<input type="text"/>	Select the sales order.
Select the <b>Post Batch</b> option.	Set the Qty. To Ship to <b>50</b> .
Set the Quantity to <b>50</b> .	Select the <b>Post</b> action.
<input type="text"/>	Choose the <b>Ship</b> option.
<input type="text"/>	
Select <b>Ship and Invoice</b> .	
<input type="text"/>	

www.VCEplus.io

**Section:**

**Explanation:**

Reference:

<https://usedynamics.com/intercompany/posting-partial-shipments/>

#### QUESTION 16

You need to configure Dynamics 365 Business Central to allow for receipt of quantities of items greater than the quantity ordered.

What are two possible ways to achieve the goal? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Configure a maximum order quantity for the item
- B. Configure a maximum inventory level for the item
- C. Set up and select an over-receipt code in the item record
- D. Set up and select an over-receipt code in the vendor record

**Correct Answer: C, D**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/warehouse-how-receive-items>

#### QUESTION 17

You have a Microsoft Excel file that includes journal entry data that must be imported into Dynamics 365 Business Central. This file was previously imported into a General Journal batch.

You receive an updated version of the file that includes corrections, deletions, and new journal entries.

Which two actions can you perform by using the Edit in Excel feature? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Modify an existing line in a General Journal batch
- B. Insert a new line in a General Journal batch
- C. Post one or more lines in a General Journal batch
- D. Request Approval for one or more lines in a General Journal batch
- E. Delete an existing line from a General Journal batch

**Correct Answer: A, E**

**Section:**

#### QUESTION 18

A user reports that they cannot create or view sales quotes in Dynamics 365 Business Central.

You need to help the user create and view sales quotes.

From which three cards can the user perform the required activities? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Service Item
- B. Opportunity
- C. Job
- D. Resource
- E. Customer
- F. Contact

**Correct Answer: B, E, F**

**Section:**

#### QUESTION 19

Note: This question-is part of a series of questions that present the same scenario. Each question-in the series contains a unique solution that might meet the stated goals. Some question-sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question-in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You are implementing Dynamics 365 Business Central for a company. The company provides subscription services to their customers. The subscription invoices are almost identical each month.

The company wants to set up recurring sales lines for subscription invoices.

You need to create systems for creating subscription invoices.

Solution: Create a blanket order. Add the necessary lines to the blanket order. Create the monthly sales order. Then, create the invoice.

Does the solution meet the goal?

- A. Yes
- B. No

**Correct Answer: B**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-work-standard-lines>

#### QUESTION 20

Note: This question-is part of a series of questions that present the same scenario. Each question-in the series contains a unique solution that might meet the stated goals. Some question-sets might have more than one



correct solution, while others might not have a correct solution.

After you answer a question-in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You are implementing Dynamics 365 Business Central for a company. The company provides subscription services to their customers. The subscription invoices are almost identical each month.

The company wants to set up recurring sales lines for subscription invoices.

You need to create systems for creating subscription invoices.

Solution: Create a new recurring sales line. Open the relevant customers and attach the Recurring Sales Lines code to the customer. Then, run the Create Recurring Sales Invoices batch to create the invoices.

Does the solution meet the goal?

A. Yes

B. No

**Correct Answer: A**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-work-standard-lines>

#### QUESTION 21

Note: This question-is part of a series of questions that present the same scenario. Each question-in the series contains a unique solution that might meet the stated goals. Some question-sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question-in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You are implementing Dynamics 365 Business Central for a company. The company provides subscription services to their customers. The subscription invoices are almost identical each month.

The company wants to set up recurring sales lines for subscription invoices.

You need to create systems for creating subscription invoices.

Solution: Create a sales quote for each customer. Add the sales lines to the quote. Then, use the Copy Document feature to create a new invoice.

Does the solution meet the goal?

A. Yes

B. No

**Correct Answer: B**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-work-standard-lines>

#### QUESTION 22

Note: This question-is part of a series of questions that present the same scenario. Each question-in the series contains a unique solution that might meet the stated goals. Some question-sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question-in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

You are implementing Dynamics 365 Business Central for a company. The company provides subscription services to their customers. The subscription invoices are almost identical each month.

The company wants to set up recurring sales lines for subscription invoices.

You need to create systems for creating subscription invoices.

Solution: Create a new recurring sales line code. Then, run the Create Recurring Invoices batch to create the invoice.

Does the solution meet the goal?

A. Yes

B. No

**Correct Answer: B**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-work-standard-lines>

**QUESTION 23**

You are implementing Dynamics 365 Business Central for a company. The accounting manager provides you the chart of accounts. You are setting up the posting groups for the accounting department.

You must use a standard costing method and post any differences between actual purchase costs and the standard cost.

You need to set up a general ledger account for posting any differences in costs.

What should you use?

- A. Gen. Business Posting Groups
- B. General Posting Setup
- C. Vendor Posting Groups
- D. Inventory Posting Groups

**Correct Answer: B**

**Section:**

**Explanation:**

Reference:

<https://docs.microsoft.com/en-us/learn/modules/posting-groups-dynamics-365-business-central/4-configure>

**QUESTION 24**

HOTSPOT

A company uses Dynamics 365 Business Central.

You need to ensure that the company can bulk edit data by using the Edit in Excel feature.

What should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

**Hot Area:**

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**Answer Area**

Action	Configuration
Install the Edit in Excel feature.	<div>▼</div> <div>Office Add-ins</div> <div>AppSource</div> <div>Business Central</div> <div>Lifecycle Services</div>
Link the feature to the Business Central instance.	<div>▼</div> <div>https://appsource.microsoft.com/</div> <div>https://businesscentral.dynamics.com/</div> <div>https://exceladdinprovider.smb.dynamics.com/</div> <div>https://businesscentral.dynamics.com/[UsersSpecificInstanceId]</div>

Answer Area:

**Answer Area**

Action	Configuration
Install the Edit in Excel feature.	<div>▼</div> <div>Office Add-ins</div> <div>AppSource</div> <div>Business Central</div> <div>Lifecycle Services</div>
Link the feature to the Business Central instance.	<div>▼</div> <div>https://appsource.microsoft.com/</div> <div>https://businesscentral.dynamics.com/</div> <div>https://exceladdinprovider.smb.dynamics.com/</div> <div>https://businesscentral.dynamics.com/[UsersSpecificInstanceId]</div>

Section:

Explanation:



Reference:  
<https://docs.microsoft.com/en-us/dynamics365/business-central/dev-itpro/administration/configuring-excel-addin>

**QUESTION 25**  
**HOTSPOT**

A company uses Dynamics 365 Business Central to manage accounts payables. The company uses exact cost reversing when returning products to vendors. Returns use current costs at the time of the return. Exact cost reversing must be enforced manually for current orders and automatically applied to all future orders. You need to configure the system. Which configuration options should you use? To answer, select the appropriate options in the answer area. NOTE: Each correct selection is worth one point.

Hot Area:

Requirement	Configuration option
Automatically conduct exact cost reversing for all new PO returns.	<div><div></div><div><div>Copy Item from Item No</div><div>Exact Cost Reversing Mandatory</div><div>Get Posted Document Lines to Reverse</div><div>Automatic cost posting</div></div></div>
Manually conduct exact cost reversing on the individual return document line to reference the original purchase entry.	<div><div></div><div><div>Apply entries</div><div>Reverse transaction</div><div>Appl.-from Item Entry</div><div>Get Return Shipment Lines</div></div></div>

Answer Area:

## Answer Area

### Requirement

Automatically conduct exact cost reversing for all new PO returns.

Manually conduct exact cost reversing on the individual return document line to reference the original purchase entry.

### Configuration option

▼
Copy Item from Item No
Exact Cost Reversing Mandatory
Get Posted Document Lines to Reverse
Automatic cost posting

▼
Apply entries
Reverse transaction
Appl.-from Item Entry
Get Return Shipment Lines

#### Section:

#### Explanation:

#### Reference:

<https://community.dynamics.com/business/b/navvlogbypittis/posts/exact-cost-reversing-mandatory-explained-in-dynamics-365-business-central>

#### Exam H

#### QUESTION 1

A company operates from India. The company procures materials from Sweden.

You need to set up invoice discount terms for a vendor based in Sweden.

Which three pieces of information should you enter? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

- A. currency code
- B. minimum amount
- C. discount percentage
- D. starting date
- E. minimum quantity

**Correct Answer: A, B, C**

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-us/learn/modules/customer-discounts-dynamics-365-business-central/3-invoice>

**QUESTION 2**

**HOTSPOT**

You are implementing Dynamics 365 Business Central.

The accounting manager wants to set up a complete Purchase Document Approval system with an approval hierarchy that meets the following requirements:

Sara processes all purchase orders. Any purchase orders that Sara processes must be approved.

Michelle can approve purchase orders up to \$10,000.

Shawn can approve the orders up to \$50,000.

Purchase orders above \$50,000 must be approved by Remy.

You need to create the hierarchy.

Which hierarchy setup should be used for each limit? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

**Hot Area:**

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Answer Area	
Limit	Hierarchy setup
Unlimited	<div>▼</div> <div> Remy as Approval user with no approver  Remy as Approval user with Shawn as approver  Shawn as Approval user with Michelle as approver  Michelle as Approval user with Shawn as approver </div>
Purchase orders up to \$50,000	<div>▼</div> <div> Remy as Approval user with no approver  Remy as Approval user with Shawn as approver  Shawn as Approval user with Remy as approver  Shawn as Approval user with no approver </div>
Purchase orders up to \$10,000	<div>▼</div> <div> Michelle as Approval user with no approver  Michelle as Approval user with Shawn as approver  Shawn as Approval user with Remy as approver  Sara as Approval user with no approver </div>
Everything must be approved	<div>▼</div> <div> Sara as Approval user with no approver  Sara as Approval user with Michelle as approver  Michelle as Approval user with Shawn as approver  Michelle as Approval user with Remy as approver </div>

Answer Area:

Answer Area	
Limit	Hierarchy setup
Unlimited	<div>▼</div> <div>Remy as Approval user with no approver</div> <div>Remy as Approval user with Shawn as approver</div> <div>Shawn as Approval user with Michelle as approver</div> <div>Michelle as Approval user with Shawn as approver</div>
Purchase orders up to \$50,000	<div>▼</div> <div>Remy as Approval user with no approver</div> <div>Remy as Approval user with Shawn as approver</div> <div>Shawn as Approval user with Remy as approver</div> <div>Shawn as Approval user with no approver</div>
Purchase orders up to \$10,000	<div>▼</div> <div>Michelle as Approval user with no approver</div> <div>Michelle as Approval user with Shawn as approver</div> <div>Shawn as Approval user with Remy as approver</div> <div>Sara as Approval user with no approver</div>
Everything must be approved	<div>▼</div> <div>Sara as Approval user with no approver</div> <div>Sara as Approval user with Michelle as approver</div> <div>Michelle as Approval user with Shawn as approver</div> <div>Michelle as Approval user with Remy as approver</div>

**Section:**

**Explanation:**

Reference: [https://docs.microsoft.com/en-us/previous-versions/dynamicsnav-2013/dd338778\(v=nav.70\)?redirectedfrom=MSDN](https://docs.microsoft.com/en-us/previous-versions/dynamicsnav-2013/dd338778(v=nav.70)?redirectedfrom=MSDN)

### QUESTION 3

DRAG DROP

The company uses Dynamics 365 Business Central. You create several dimensions that will be used to perform cost analyses.





Some dimension value combinations are not allowed when posting purchase transactions.

You need to set up dimension combinations.

In which order should you perform the actions? To answer, move all the actions from the .list of actions and arrange them in the correct order.

**Select and Place:**



Actions	Answer Area
Open the Dimensions Combinations page.	
Select the dimensions combination and set the option to Limited.	
Open the Dimension Value Combinations page.	
Select the dimension value combinations and set the option to Blocked.	 

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Correct Answer:



Actions	Answer Area
	Open the Dimensions Combinations page.
	Select the dimensions combination and set the option to Limited.
	Open the Dimension Value Combinations page.
	Select the dimension value combinations and set the option to Blocked.

**Section:**

**Explanation:**

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-dimensions>

#### QUESTION 4

DRAG DROP

A company uses Dynamics 365 Business Central.

You need to configure payment terms with the correct due date calculation formula.

What should you do? To answer, drag the appropriate values to the correct requirements. Each value may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

Answer Area		
Values	Due Date Calculation	Value
D10	10 days from today	
10D	The next 10 <sup>th</sup> day of the next month	
1M + 10D	One month + 10 days	

Correct Answer:

Answer Area		
Values	Due Date Calculation	Value
	10 days from today	10D
	The next 10 <sup>th</sup> day of the next month	D10
	One month + 10 days	1M + 10D

Section:

Explanation:

<https://docs.microsoft.com/en-us/dynamics365/business-central/ui-enter-date-ranges>

**QUESTION 5**

DRAG DROP

You are implementing Dynamics 365 Business Central.

The accounting manager for the company provides you with a chart of accounts.



You need to set up the general ledger accounts correctly.

Which setups should you use? To answer, drag the appropriate setups to the correct requirements. Each setup may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

**Answer Area**

Setups	Requirement	Setup
Account Category and Account Subcategory	The balance on the general ledger account for inventory must match the sum of all value entries on the item cards.	
Account Type	The general ledger account must be reported on one of the Financial Statements reports.	
Direct Posting	The general ledger account must summarize the balance of other general ledger accounts.	
Income/Balance	The general ledger account must be closed during year-end closing procedures.	

Correct Answer:

**Answer Area**

Setups	Requirement	Setup
	The balance on the general ledger account for inventory must match the sum of all value entries on the item cards.	Direct Posting
	The general ledger account must be reported on one of the Financial Statements reports.	Account Type
	The general ledger account must summarize the balance of other general ledger accounts.	Account Category and Account Subcategory
	The general ledger account must be closed during year-end closing procedures.	Income/Balance



Section:  
Explanation:

QUESTION 6  
HOTSPOT

A furniture manufacturing company is creating new items in Dynamics 365 Business Central. The company currently searches for the products by material, color, and size. You must expand the search capabilities for the items. Not all the items will have the same searchable characteristics. Some new search characteristics may need to be added. You need to configure the system to automatically recommend additional search criteria for items. Which features should you use? To answer, select the appropriate options in the answer area.  
NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Requirement	Feature
Identify search criteria	<div><div></div><div><div>Item categories</div><div>Item attributes</div><div>Item dimensions</div><div>Cross references</div></div></div>
Recommend new search criteria	<div><div></div><div><div>Essential Business Insights</div><div>Item templates</div><div>Analyze Data by Dimensions</div><div>Image Analyzer</div></div></div>

Answer Area:

Answer Area

Requirement

Identify search criteria

Feature

▼

Item categories

Item attributes

Item dimensions

Cross references

Recommend new search criteria

▼

Essential Business Insights

Item templates

Analyze Data by Dimensions

Image Analyzer

Section:

Explanation:

References: <https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-how-work-item-attributes>

QUESTION 7

DRAG DROP

You are setting up a new company for a customer.


The customer wants you to filter the view to show all customers in the My Customers list and calculate the year-to-date sales.

You need to apply the filter.


Which four actions should you perform in sequence? To answer, move the appropriate entities from the list of actions to the answer area and arrange them in the correct order.

NOTE: More than one order of answer choices is correct. You will receive credit for any of the correct orders you select.

Select and Place:



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Actions	Answer Area
Add the Date Filter as a Filter total. Then enter <b>W-CY..W</b> .	
Open the filter pane. Then select the <b>No.</b> field and set the filter to % <b>MYCUSTOMERS</b> .	
Open the customer list.	
Add the Date Filter as a Filter total. Enter <b>Y</b> for year.	
Open the customer card.	
Save the view by naming it <b>Sales for my customers this year</b> .	
Open the filter pane. Then select the <b>No.</b> field and set the filter to all the customer numbers from the My Customers list, separated by a pipe character.	

Correct Answer:

Actions	Answer Area
Add the Date Filter as a Filter total. Then enter <b>W-CY..W</b> .	Open the customer list.
	Open the filter pane. Then select the <b>No.</b> field and set the filter to % <b>MYCUSTOMERS</b> .
	Add the Date Filter as a Filter total. Enter <b>Y</b> for year.
	Save the view by naming it <b>Sales for my customers this year</b> .
Open the customer card.	
Open the filter pane. Then select the <b>No.</b> field and set the filter to all the customer numbers from the My Customers list, separated by a pipe character.	

Section:

Explanation:



<https://docs.microsoft.com/en-us/dynamics365/business-central/ui-enter-criteria-filters>

#### QUESTION 8

DRAG DROP

A company uses Dynamics 365 Business Central.

You need to create filters for ledger entries.

Which features should you use? To answer, drag the appropriate features to the correct requirements. Each feature may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content

NOTE: Each correct selection is worth one point.

Select and Place:

Features	Requirement	Feature
Views	Create a filter for a list and save the filter for later use.	
Filter list by	Add filters on specific fields to reduce the number of displayed records.	
Filter total by	Modify dimensions that influence calculations.	

Correct Answer:

Features	Requirement	Feature
	Create a filter for a list and save the filter for later use.	Views
	Add filters on specific fields to reduce the number of displayed records.	Filter list by
	Modify dimensions that influence calculations.	Filter total by

Section:

Explanation:

#### QUESTION 9

A company uses Dynamics 365 Business Central.

You need to configure the system to automatically add any appropriate sales invoice discounts to sales documents.

What should you do?

- A. On the Sales & Receivables Setup page, select Cak. Inv. Discount.
- B. On the Sales & Receivables Setup page, select Invoice Discount in Discount Posting.
- C. On the Sales & Receivables Setup page, select Lowest Price in Price Calculation Method.
- D. On the Customer card, select Invoice Disc. Code.

Correct Answer: A

Section:

#### QUESTION 10

A company is implementing Dynamics 365 Business Central.

You need to configure the G/L account to allow users to post vendor open balances to payables accounts.

Which setting should you use?

- A. Account Category
- B. Income/Balance
- C. Default Deferral template
- D. Direct Posting

**Correct Answer: D**

**Section:**

#### QUESTION 11

DRAG DROP

A company uses Business Central.

The operations team posts an incorrect quantity received on a purchase order.

You need to undo the quantity posting on the posted purchase receipt before the purchase order is invoiced.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

**Select and Place:**

##### Actions

- In Lines, select the **Function** button, and select the **Order Tracking** action.
- On the Posted Purchase Receipts page, select the **Find Entries** action.
- Navigate to the Posted Purchase Receipts page.
- Open the posted purchase receipt that you want to undo.
- In Lines, select the line or lines that you want to undo, select the **Function** button, and select the **Undo Receipt** action.
- Select **Yes** in the confirmation pop-up box.

##### Answer Area



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**Correct Answer:**

##### Actions

- In Lines, select the **Function** button, and select the **Order Tracking** action.
- On the Posted Purchase Receipts page, select the **Find Entries** action.
- 
- 
- 
- 

##### Answer Area



- Navigate to the Posted Purchase Receipts page.
- Open the posted purchase receipt that you want to undo.
- In Lines, select the line or lines that you want to undo, select the **Function** button, and select the **Undo Receipt** action.
- Select **Yes** in the confirmation pop-up box.

**Section:**

**Explanation:**

Navigate to the Posted Purchase Receipts page.

Open the posted purchase receipt that you want to undo.

In Lines, select the line or lines that you want to undo, select the Function...

Select Yes in the confirmation pop-up box.

## QUESTION 12

### HOTSPOT

A company uses Dynamics 365 Business Central.

The purchasing department needs to use over-receipts in the system.

You need to describe how to set up this functionality.

What should you use? To answer, select the appropriate options in the answer area

NOTE: Each correct selection is worth one point.

### Hot Area:

#### Answer Area

Feature	Page
Over-receipt code setting	<div>Item Card</div> <div>Inventory Setup</div> <div>Location Card</div> <div>Item Card</div>
Over-Receipt Tolerance %	<div>Over-Receipt Codes</div> <div>Inventory Setup</div> <div>Over-Receipt Codes</div> <div>Item Card</div>
Approval required for over-receipt purchase quantity	<div>Over-Receipt Codes</div> <div>Inventory Setup</div> <div>Over-Receipt Codes</div> <div>Item Card</div>

### Answer Area:

#### Answer Area

Feature	Page
Over-receipt code setting	<div>Item Card</div> <div>Inventory Setup</div> <div>Location Card</div> <div>Item Card</div>
Over-Receipt Tolerance %	<div>Over-Receipt Codes</div> <div>Inventory Setup</div> <div>Over-Receipt Codes</div> <div>Item Card</div>
Approval required for over-receipt purchase quantity	<div>Over-Receipt Codes</div> <div>Inventory Setup</div> <div>Over-Receipt Codes</div> <div>Item Card</div>

### Section:

### Explanation:

## QUESTION 13

### DRAG DROP

A company is replacing their current solution with Dynamics 365 Business Central.



During the user acceptance testing, you identify several gaps in the solution.

You must add new functionality to the accounts receivable role center to allow order entry clerks to view the number of sales orders that they have created for the month to date. Clerks must be able to move the new role center element to another position on their interface.

Accounts receivable clerks each have a specific order in which they enter sales order data. You must optimize the order entry process for these users.

You need to configure the system.

Which features should you use? To answer, drag the appropriate features to the correct requirements. Each feature may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

**Select and Place:**

**Features**

Designer

Personalization

My Settings

Advanced Settings

**Answer Area**

	Requirement	Feature
•	Display the number of sales orders created for the month to date.	
•	Optimize the order entry screen for users.	
•		
•		

**Correct Answer:**

**Features**

My Settings

Advanced Settings

**Answer Area**

	Requirement	Feature
•	Display the number of sales orders created for the month to date.	Designer
•	Optimize the order entry screen for users.	Personalization
•		
•		

**Section:**

**Explanation:**